Meeting Minutes

Learning Technologies Advisory Board meeting

November 14, 2013

9:00 – 10:30

Present: Jackie Hughes, Jody Gardei, Mary Holmes, Scott Randle, Brendan Fleishans, John Schmidt, Amy Buse, Mike Ennis (Phone), Robbie Teahen, Randy Vance, John Urbanick, Vel Pavlov, Greg Wellman, Steve Costello (Phone)

1. Update on Technical Standards
   a. System Technology, web and media accessibility working with disability services
   b. MyTech Support, Our Services, Hardware, Desktop and class room technology
      i. Students software, Mach and Windows versions
   c. Our standards specific for colleges
      i. Mary Holmes said, Need to be compatible with Blackboard, Kronos, Etc.
   d. John Urbanick said, Are students and staff requirements different
      i. Amy Buse said, Wireless Standards-types of card
   e. Table of Java and Browser versions on OMNI update showing compatibility
   f. Amy Buse asked about adding adobe connect to this list
      i. Jackie sent Jodi a list of software to be added and it will be discussed at next Standards Committee
      ii. John Schmidt suggested a list of Blackboard plugins be added to bottom of page
      iii. Jodi will ass list to each of the software pages
   g. Jackie asked Steve to add support pages
   h. Jody: Updated Mobile tablet standard looking at Surface tablet
      i. Time needed to implement support structure

2. Update on Maple T.A
   a. Blackboard does not have a good “Calculate Questions” editor
   b. Maple TA is the solution used by engineering schools
      i. Installed in Ferris Connect Test System but not yet functional at this time.
      ii. Mary Holmes is working on Linking it to a specific Ferris Connect course
      iii. Pilot License for 8 months ending at end of Spring semester for 500 users
      iv. $3750 Through June 30th
      v. Robbie asked if Blackboard is working on fixing calculations tool?
      vi. May Holmes: We are pushing Blackboard on this. Cannot do an online class if you do not have a tool
      vii. Greg Williams and Kim Hancock are interested in a Medical Calculations course
c. John Schmidt: Plugins for Textbooks
   i. He has contracted legal regarding our Licensing agreement with Barnes and Noble

d. Jackie: Update on Classroom video conferencing
   i. Grand Rapids, Dowagiac, and Traverse City all have a Polycom room
   ii. Vel suggested working with scheduling people at these locations so we know Facilities equipment are available

e. Traverse City Wi-Fi equipment needs to be moved
   i. Vel: before semester ends
   ii. Amy Buse, M100 software

f. Mike Ennis has classes in Traverse City and FLINT and is using Adobe connect and would like to use something better

g. Robbie wanted to know the difference between Adobe connect and Polycom
   i. Adobe is computer to computer
   ii. Polycom is classroom to classroom

h. Brendan working on backup plan
   i. Discussion of when class meeting are scheduled
      i. Definition: “Fully Online Synchronous” Suggested by John Schmidt

j. Robbie: Need to review definition Online u mixed Delivery Blended Classes

k. Amy: Update on proctored exams - Take offline

3. Classroom-to-Classroom Video Conferencing update
   a. Is there a list of decided that Bradford can’t support
      i. J.U: There is a Bradford exception list capability

b. Clicker Discussion
   i. Jackie: Knows of only 1 CPS user,
   ii. Greg Williams: Virus issue locking EXE program,
      1. Can’t run Turning Technology program to clicker
   iii. J.H: Can get a program off Turning Technology website

c. John Schmidt: Cleaning computers in Granger Building
   i. John Urbanick: Knows it’s an inconveniences but we are looking at how to address this issue
   ii. J.U: Antivirus is blocking it but not resolving issue. There are still some pieces that need to be addressed.
   iii. Mary Holmes asked how many faculties will be affected in Greg Williams Area?

d. Jody: Windows 8 Statement of support will have Training workshops
   i. Vel: Industry recommends holding on with Windows 8 preview of its service portal

e. John Schmidt: Are there standard sets of software
i. J.U: This will replace E-Sarf, students will be able to use this browse service catalog
f. Mobile device printing standard
   i. Vel. IPad, IPhone, Android, etc. personally owned devices

4. Tegrity
   a. Jackie sent out survey, hasn’t analyzed data
   b. Mary homes: needs to ADD 1 Terabyte OF STORAGE FOR Tegrity, $ 5,000.
   c. Greg Williams suggested ways to recover Tegrity space in college of Pharmacy

Next meeting: 11:00 on Wednesday, December 11 in FLITE 405