FerrisConnect Advisory Board Meeting – FAB
Thursday, April 28, 2011 – 11:00 – 12:00pm in IRC 131

Minutes

In attendance: Mary Holmes, Kim Carlton-Smith, Scott Randle, Marcy Parry, Eric Quilitzsch, Randy Vance, John Urbanick, Cheryl Cluchey, Amy Buse, Susan Hastings-Bishop, Emily Mitchell, Meegan Lillis, Eunice Beck, Mike Berghoef, Gloria Lukusa-Barnett

1. Respondus Software Renewal – Mary
   a. Discussion
      i. Current license expires on July 31, 2011 – New Pricing is the same as last year
         1. Respondus 4.0 Campus-wide License (license fee: $2545)
         2. Respondus LockDown Browser Campus License (license fee: $3995)
         3. StudyMate Class Campus-wide License (Includes StudyMate Author) (license fee: $4395)
   b. FAB Recommendation
      i. Unanimous vote to move forward with purchasing all three tools again for another year.
      ii. Recommendation to continue to have more brown bag lunches and more training opportunities to more effectively reach out to faculty on these tools.

2. Classroom Recording Solution – Scott
   a. Discussion
      i. Evaluated top names of vendors based on experience and knowledge from conferences; Tegrity, Echo360, Blackboard Collaborate (also known as Wimba), MediaSite, iTunes U
      ii. Invited Tracy Boncher and Joe Strochrich talk to the group on iTunes U, and the consensus was that iTunesU is more of a different pathway and not a replacement for a lecture capture solution.
      iii. Invited the other four vendors to campus, and invited everyone on campus as well as Tegrity users. All sessions were also recorded and made available online.
         1. Echo360 and MediaSite are hardware solutions
            a. Hardware solutions mean that there is an actual appliance that is required for the recording, which gives a higher start-up cost.
b. MediaSite is not a fully feature product, it actually uses Camtasia for the recording.

2. Tegrity and Blackboard Collaborate are software solutions
   a. Software solutions are more accessible and do not require a specific piece of hardware in every location. Faculty and students may use any computer to record.

iv. Based on surveys and communication with faculty, we have a significant group of faculty who like to record their lectures so we do want to continue to have a solution to accomplish lecture capture.

v. The subcommittee would like to recommend that we continue with Tegrity as our lecture capture solution.
   1. We currently manage our own Tegrity server, and there are issues surrounding the ability to backup Tegrity files.
   2. The subcommittee would like to recommend a managed hosting solution where Tegrity would actually be responsible for the server, infrastructure, redundancy, backups, etc.

b. FAB Recommendation
   i. Have we done a cost benefit analysis to measure and evaluation hosting cost as opposed to managing our own server? Do we need to do that?
   ii. Discussion surrounding cost, security, if we are able to retrieve our recordings later if we decide to no longer host recordings.
      1. Our current contract with Tegrity is up in August 2011.
      2. Typically, the license agreement is separate from the hosting cost.
      3. We would still need an administrator on campus to run and manage our data.
   iii. Vote to keep Tegrity and move forward with IT doing a cost benefit analysis to recommend the best way to continue with Tegrity, by ourselves or managed hosting.
      1. 10 yes
      2. 1 no

3. Blackboard 9.1 Pilot – Mary
   a. Student Survey: 570 students were in the pilot, 194 completed the survey.
i. 43% of respondents were graduate students – 3 courses were at the graduate level

ii. Overall the students felt that the tool was pretty easy to use.
   1. The Discussion Tool was the most difficult of all the tools according to the data.
   2. 78% of students agreed that the software was intuitive to use.
   3. 85% of students agreed that the software was reliable.
   4. 73% of students agreed that the software was easy to navigate.
   5. 70% of the students agreed that they were satisfied with the new software.
   6. 65% of the students would recommend moving forward with the new software.

b. Faculty Survey: Began with 15 faculty, and ended with 13 actual teaching faculty. We received 12 responses from faculty.
   i. Based on the data, the six hours of training was not adequate.
      1. We had monthly lessons learned meetings, and it was clear that there were training issues.

c. Discussion
   i. Much discussion took place about the survey results
   ii. If we do make the recommendation, what is the projected timeline? It would be very similar to the last migration to FerrisConnect, we’d run dual systems for a time period and begin training during a summer.

d. FAB Recommendation
   i. A vote was taken with 7 voting to move to BB 9.1, 2 individuals voting to pilot Moodle, and 1 abstention

4. Other

5. Next Meeting: June 23, 2011