

Documents **MAY ONLY** be submitted via U.S. Mail, FAX, or Secure Document Upload. To upload documents: Login to Ferris360; search for "Secure Document Upload". **EMAILED DOCUMENTS ARE NOT SECURE AND WILL NOT BE ACCEPTED.**

FSU Office of Scholarships & Financial Aid
1201 S. State Street, CSS 101, Big Rapids, MI 49307
Phone: 231 591-2110 Fax: 231 591-2950
Email: finaid@ferris.edu

Kendall College of Art & Design
17 Fountain Street NW, Grand Rapids, MI 49503
Phone: 616 451-2787 Fax: 616 831-9689
Email: kcadfinaid@ferris.edu

SECTION 1: STUDENT IDENTIFICATION

Student Last Name	First Name	M.I.	Student ID #
Permanent Address (include apt. number)			Date of Birth
City	State	Zip Code	Phone Number (include area code)

SECTION 2: BUDGET ADJUSTMENT DETERMINATION

IMPORTANT INSTRUCTIONS: Attach a separate sheet of paper to this form that includes 1) the reason you are requesting a budget adjustment and 2) documentation supporting your request. **BUDGET ADJUSTMENT REQUESTS WILL BE DENIED WITHOUT PROPER DOCUMENTATION.**

- Tuition and Fees:** If your actual tuition expenses for the period indicated exceeds the current estimated tuition expense used to determine your financial aid, fill in the number of credits you are or will enroll for during the _____ semesters indicated.

School Year '25-26
 Fall '25
 Spring '26
 Summer '26
- Room and Board:** If your room and board expense for the period indicated exceeds the current estimated room and board expense used to determine your financial aid, explain your expenses on a separate sheet. Include documentation of these expenses. This would include copies of your lease showing your rent/mortgage amount and all responsible parties on the lease (roommates etc.). Also include copies of recent monthly expenses such as gas, electric, phone etc.
- Books and Supplies:** If your book/supply expense for the period indicated exceeds the current estimated book/supply expense used to determine your financial aid, explain your expenses on a separate sheet. Include copies of receipts for any purchases made outside of the Ferris Bookstore.
- Transportation:** If your travel expenses for the period indicated exceed your current estimated travel expense used to determine your financial aid, explain your expenses on a separate sheet. Include your travel starting point and destination so we can determine your mileage. Also include the number of times per week you are required to travel. Please note that we cannot include car payments and/or insurance payments in your travel expense.
- Other:** Any other expenses you feel should be considered as educational expenses may be considered. Please provide an explanation of your expense as well as documentation/receipt for the items(s).

SECTION 2: CERTIFICATION

ALL DECISIONS BASED ON THIS REQUEST ARE FINAL AND MAY NOT BE APPEALED.

The information submitted on this application and all supporting documents, is true and correct to the best of my knowledge. Student must sign this form in **ink**. **Electronic or typed signatures are NOT acceptable.**

Student Signature: _____

Date: _____