Greetings!

We are pleased that you are interested in applying for the Bachelor of Science in Heating, Ventilation, Air Conditioning, and Refrigeration Engineering Technology and Energy Management. The next rotation of courses will begin in August, 2016.

There are ten upper division HVAC courses in this baccalaureate program, three of which are labs that require attendance on the Ferris campus in Big Rapids, Michigan. We will schedule these three lab experiences to be held together for five days during the Summer 2018 semester. To complete the degree, you may need to take additional general education coursework to fulfill Ferris’ graduation requirements. These courses are typically available online through Ferris or can often be taken at a local college and transferred to Ferris.

The application deadline for the HVACR online program is June 1, 2016 (prior to the fall semester of the year in which the next group of students will start their HVACR online courses) and all requested materials (transcripts, forms, etc) must be received by June 21 (the same year). However, due to class group capping and degree popularity, these dates may be moved up; therefore it is extremely important that all documentation and requested material be submitted as soon as possible. We encourage you to send in your application materials (even if you are just thinking of applying) as soon as possible so that your transcripts can be evaluated and your curriculum plan developed. This plan will come from your advisor and will provide strategies for you to complete any additional required general education coursework.

To apply go to www.ferris.edu/online and follow the instructions listed under Apply & Transfer. To be considered for admission, applicants must first:

- Have completed an associate degree program in refrigeration, heating and air conditioning (or equivalent) from any accredited college or university with a cumulative grade point average of 2.5 or higher.
- Have completed college level intermediate algebra, two semesters of English and a laboratory science course (preferably physics) with a grade of C or better.
- Have computer competency (demonstrated skill with word processing, spreadsheets and PowerPoint). This is extremely important as many of the classes require this skill set. It is a good idea to take a refresher course in this area if you are not proficient.
- Have access to a high-speed (i.e. DSL, Cable) internet connection. This is mandatory.

In addition to the application, you will need to have official transcripts from all colleges and universities you have attended sent to Ferris State University, Office of Admissions and Records, 1201 S. State Street, CSS 201, Big Rapids, MI 49307. All transcripts must be submitted even if no credit was earned.

For tuition rates and financial aid information visit www.ferris.edu/online/tuition.

If you have questions, I encourage you to call us at (800) 562-9130 or (231) 591-2340 if you are outside the U.S. or Canada, or e-mail us at online@ferris.edu.

We look forward to working with you as you pursue the completion of your baccalaureate degree.

Sincerely,

Douglas Zentz, HVACR Chair  
Heating, Ventilation, Air Conditioning, Refrigeration Engineering Technology  
DouglasZentz@ferris.edu  • 231-591-3083

Jill Trinklein, Pre-Admission Officer  
Heating, Ventilation, Air Conditioning, Refrigeration Engineering Technology  
JillTrinklein@ferris.edu  • 231-591-2695