Agency Packet - Law Enforcement

Take this packet to the agency you are contacting for possible internship placement.

DIRECTIONS:

- Leave items 1-6 with the agency.
- The Agency Agreement Form (#6 - pink) must be completed by the agency contact person and returned to the Criminal Justice office by April 5, 2013. The agency can give the form to you to return, or they can mail it to the address on the form. Be sure to put your name on the form!
- The Student Internship Evaluation form (#5 - white) is to be completed by the internship agency at the end of your internship and returned to the Criminal Justice office by August 15, 2013.

Agency Packet Contains:

1. Letter to Criminal Justice Administrator.
2. Student Information Sheet (Form #2, yellow) (Fill in the information requested.)
3. Student's Internship Program Agreement (Form #3, purple) (Sign and date back of form.)
4. Informational Guidelines for Field Internship (green)
5. Student Internship Evaluation (Form #5, white)
6. Agency Agreement (Form #6, pink) (Put your name on the form!)