A student, faculty, staff, or community member files a complaint with the Office of Student Conduct.

Minor to Moderate On-Campus Incidents

The report is entered into our conduct management system (Maxient) by a Case Manager or the Office of Student Conduct.

Moderate to Major Cases
On-Campus Incidents
All Off-Campus Incidents

Case Manager

Case Manager sends conduct conference notification letter.

Conduct Conference
- Clarification of rights
- Review of report
- Opportunity to be heard
- Determination of responsibility
- Issuance of sanctions

Conduct Conference
GOALS
- Clarification of rights
- Review of report
- Opportunity to be heard
- Determination of responsibility
- Issuance of sanctions

Univ. Committee on Discipline
GOALS
- Clarification of rights
- Review of report
- Opportunity to be heard
- Determination of responsibility
- Recommendation of sanction

Official written notification sent to student.

Decision is accepted by student. Sanctions imposed.

Sanctions completed.

Case closed.

Student appeals decision.

Sanctions NOT completed.

Closed with registration hold pending completion of sanctions.

Suspension or Higher: VP of Student Affairs reviews

If no basis for appeal is found, decision is upheld. Sanctions are imposed.

Lower than Suspension: Dean of Student Life reviews

If appeal has merit, appellate officer may dismiss charges or remand back to conduct case manager with further guidance.

Director of Student Conduct

Director determines if case will be heard as a conduct conference or through a University Committee on Discipline.

Ferris State University
Office of Student Conduct
1019 Campus Dr., BHC 214
Big Rapids, MI 49307

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