What is OrgSync?

**OrgSync** is a Co-Curricular transcript and Registered Student Organization (RSO) management software system.

- **Co-Curricular Transcript** - OrgSync tracks individual students' Co-Curricular participation enabling them to obtain a Co-Curricular transcript.
  - The Co-Curricular transcript is an official record verifying a student's leadership and involvement outside of the classroom while at Ferris State University.
  - Co-Curricular transcripts are an excellent tool to accompany a student's Academic transcript and resume.

- **RSO Management** - Registered Student Organization (RSO) members will use OrgSync to:
  - Submit Semester Update forms
  - Submit Use of Grounds reservations
  - Submit Fundraiser forms, etc.
  - Communicate with organization members
  - Keep documentation of organization files
  - Advertise events which will automatically appear in the system's calendar
What is a Co-Curricular Transcript?
A Co-Curricular Transcript (CCT) is an official University document that will help you get the competitive edge for securing employment, internship opportunities, graduate school admission and scholarships. A CCT is a document that complements your academic transcript by verifying your co-curricular involvement. It will be a valuable asset for students when trying to get ahead.

A CCT lists all your co-curricular experiences (those activities that took place outside the classroom) in which you have been involved while being enrolled at Ferris State University.

Co-curricular activities should be reported after the completion of the activity or at the end of the semester. Do not wait until right before graduation! If you try to get all your entries in at the last minute, they will not be processed in time.

Training Workshops for Students
Get a personalized training for you or your student organization by calling the Student Leadership & Activities Office. Our staff can give you a personal training session or visit your next organization meeting. We'll make a brief presentation, answer questions, and help you or your members fill out their CCT.

Call the Student Leadership & Activities Office today at 231-591-2606 to schedule an appointment.

Questions? Contact the Student Leadership & Activities Office at 231-591-2606 or stop by Rankin 164.