President's Council
Meeting Summary
May 4, 2011
8:00 a.m., CSS 301C

Attendance: Burcham, Davison-Wilson, Eisler, Erickson, Evans, Green, Kamptner, Pilgrim, Postema, Scoby, Willey

Action Item: The summary from the April 21, 2011 PC meeting was approved for posting.

Discussion Items:

- **Self-Funded Health Insurance**
  VP Scoby provided updated drafts of health insurance rates for Council review and discussion. A recommendation will be taken by President Eisler for Board of Trustees’ review.

- **Administrative Task Force Recommendations**
  - Council members approved the revised Administrative Council Proposal.
  - Council members approved the revised Employee Exit Interview Survey, which includes a periodic reporting to the President’s Council.
  - Council members provided suggestions for revisions to the student workers/internships report.

- **Board of Trustees**
  Council members discussed topics and content for the May 6 Board of Trustee working session and reviewed agenda items for the special meeting.

- **Planning**
  President Eisler provided materials in preparation for the Council planning sessions. The planning session schedule is:
  - May 17: 8:30 a.m. – 5 p.m. (focus on University)
  - May 24: 8:30 a.m. – 5 p.m. (focus on Strategic Plan)
  - June 13: 8:30 a.m. – 5 p.m. (focus on Divisional Initiatives)
  Council recommendations will be taken to the SPARC retreat.
  - Between mid-May and Mid-June, President Eisler will have met in one-on-one appraisal sessions with vice presidents.
  - Vice President annual reports on the Strategic Plan progress are due June 15th. This compiled report will be provided to SPARC members prior to the July 12th retreat.

- **Per Diem Rates**
  VP Scoby provided a matrix of Michigan university per diem rates. Council approved an increase to the Ferris State University rates: Breakfast $7 (retain); Lunch $12 (increase); Dinner $21 (increase); a daily total of $40 (total $3 increase).

- **Kendall Salary Adjustments/Equity**
  President Evans and VP Davison reported that a process was developed for Kendall equity, and a list of proposed equity adjustments was shared.
• Carryover Funds for Student/Part-time Wages
  Council approved the use of carryover funds for student wages; VP Scoby and the Finance Office will determine how this can be accomplished in the Banner and Kronos systems.

• Enrollment
  VP Burcham distributed Fall 2011 registration data.

• Diversity and Inclusion
  VP Pilgrim distributed a matrix for recruitment and mentoring through the Diverse Workforce Task Force and a proposal regarding funding for University signature events.

Next meeting dates:
  May 17, 8:30-5:00, IRC 109 (Day 1 – Planning)
  May 19, 9am-12:00pm, CSS 301C (Regular meeting)
  May 24, 8:30-3:00, IRC 109 (Day 2 – Planning)

Meeting adjourned 12:05 p.m.
Submitted by Elaine R. Kamptner