President’s Council (PC) Meeting Summary
April 19, 2006
9:15 a.m., CSS 301C

Attendance: Burcham, Davison, Duffett, Eisler, Green, Harris, Postema

Action Item: Summary from the April 12, 2006 meeting was approved for posting.

Presentation Items:

- Pandemic Flu Plan – Burcham
  Guest: Paul Sullivan
  National and state health authorities have encouraged public and private entities to
develop contingency plans. A first draft of the Ferris State University Pandemic Flu Plan
has been prepared by the campus Communicable Diseases Committee. Council members
will provide comments and observations by May 8 to be compiled and provided to Mr.
Sullivan by mid-May.

Discussion Items:

- Power Outage – Duffett
  Consumers Energy must replace some of their equipment, which will cause a full campus
  power outage on the morning of Sunday, May 7th. In case of inclement weather, Sunday,
  May 14th, is scheduled as the make up date. Council members were requested to consider
  all areas in their division that may be impacted by the three-hour power outage. All
  employees should be requested to turn off equipment before leaving for that weekend.
  Faculty will be granted an extension for when grades are due.

- Disability Issue - Smoking - Postema
  State law and University policy state that smoking must be at least 25 feet from the
  buildings; many students and employees are within the non-smoking space. Council
  members discussed options for signage around building doors to accommodate those
  impacted by smoke. VP Duffett will return to Council with recommendations.

- Employee Evaluations - Eisler
  President Eisler reminded Council members that employee evaluations are due by the end
  of June.

- Planning/Task Forces – Eisler
  President Eisler will send a campus memo next week listing updates on the task force
  recommendations.

- Roundtable discussions included updated policies, coordinating planning for fundraising,
  and the inclusion of employee holiday dates on the online University calendar.

- Next meeting date: Wed., April 26, PC 9:00-11:00am, CSS 301C

Adjourned at 10:50 a.m.
Submitted by Elaine R. Kamptner