PROPOSAL SUMMARY AND ROUTING FORM

Proposal Title: New Course, "Contemporary Issues in Health Information"

Initiating Individual: Gregory Zimmerman Initiating Department or Unit: Clinical Lab/Respiratory Care/Health Admin

Contact Person's Name: Gregory Zimmerman Email: zimmerg@ferris.edu Phone: 231-591-2313

☐ Group I-A – New Degree, major, concentration, minor, or redirection of a current offering
☐ Group I-B – Deletion of a degree, major, concentration, or minor
☒ Group II-A – New Course, modification of a course, deletion of a course
☐ Group II-B – Minor Curriculum Clean-up
☐ Group III – Certificate (☐ College Credit ☐ Non-credit ☐ New Certificate)
☐ Group IV – Other site location (☒ College Credit ☐ Non-credit )

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<th>**Program Representative **</th>
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* Support with Concerns or Not Support must include identification of specific concern with appropriate rationale.

** Number Count must be given for all members present and/or voting.

To be completed by Academic Affairs Date of Implementation: Summer 2015

President (Date Approved) Board of Trustees (Date Approved) Academic Officers of MI (Date Approved)
1. Proposal Summary: (Summary is generally less than one page. Briefly state what is proposed with a summary of rationale and highlights)
   This is a new course (optional/on-demand) designed to provide "Contemporary Studies in Health Information." An immediate purpose is to provide an intense formatted exposure to ICD-10 which is yet to be mandated by the U.S. Government for health care organizations to implement. Stop-gap coding and reimbursement issues related to ICD-9 and ICD-10 will be covered in this section. Finally, comparisons between ICD-9 and ICD-10 will conclude this course.

2. Summary of Curricular Action (Check all that apply to this proposal)
   - Degree
   - Major
   - Minor
   - Concentration
   - Certificate
   - Course
   - New
   - Modification
   - Deletion

   Name of Degree, Major, etc.: Health Information Technology/Management

3. Summary of All Course Action Required: Click here to enter text.
   A. Newly Created Courses to be Added to the Catalog
      Prefix  Number  Title
      MRIS   290   Contemporary Issues in Health Information
   B. Courses to be Deleted from FSU Catalog
      Prefix  Number  Title
      Click here to enter text.  Click here to enter text.  Click here to enter text.
   C. Existing Courses to be Modified
      Prefix  Number  Title
      Click here to enter text.  Click here to enter text.  Click here to enter text.
   D. Addition of existing FSU courses to program
      Prefix  Number  Title
      Click here to enter text.  Click here to enter text.  Click here to enter text.
   E. Removal of existing FSU courses from program
      Prefix  Number  Title
      Click here to enter text.  Click here to enter text.  Click here to enter text.

4. Summary of All Consultations
   Form Sent (B or C)  Date Sent  Responding Department  Date Received & By Whom
   Click here to enter text. Click here to enter text. Click here to enter text.  Click here to enter text.

5. Will External Accreditation be sought? (For new programs or certificates only)
   - Yes
   - No

   If yes, name the organization involved with accreditation for this program. Click here to enter text.

6. Is a PCAF required?  Yes  No

6. Is the PCAF approved?  Yes  No  (If yes, supply link on Academic Affairs website where PCAF is posted.

7. Program Checksheets affected by this proposal (Check all that apply to this proposal)
   - Add Course
   - Delete Course
   - Modify Course
   - Change Prerequisite
   - Move from required to elective
   - Move from elective to required
   - Change Outcomes and Assessment Plan
   - Change Credit hours
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COURSE INFORMATION FORM

Complete all items below (New or Current).
Check all boxes where modifications are being made.
Enter the modification to be made (Proposed).

Course Identification

☐ Prefix (current) ☐ Number (current) ☐ XLEC_3_ LAB ___ SEM ___ (current)

MRIS (proposed) 290 (proposed)

(Enter Contact Hours per week)
LEC 45_ LAB ___ SEM ___(proposed):

☐ Title (current)

(proposed)

Contemporary Issues in Health Information

☐ Credit Hours (current) ☐ Prerequisites (current) Co-requisite (current)

3 (proposed) (proposed) (proposed)

☐ Course Description (current): (125 words maximum)

(proposed):

This course provides a contemporary examination of issues affecting health information. Students will be led through an in-depth examination of ICD-10, which is yet to be mandated by the U.S. Government for health care organizations to implement. Stop-gap coding and reimbursement issues related to ICD-9 and ICD-10 will be covered as will comparisons between ICD-9 and ICD-10. Students will develop an understanding of the current issues surrounding ICD-10-CM and ICD-10-PCS by working through coding examples.

☐ Course Outcomes and Assessment Plan (current)

(proposed):

Upon completion of the course students will be able to:

1. Recognize the new rules for assigning diagnosis codes in the ICD-10 system
2. Develop a plan to improve data collection for compliance
3. Document findings appropriately to facilitate coding
4. Evaluate quality and cost measures for institutional effectiveness

☐ Course Outline including Time Allocation (current)

Express Time Allocation in one of the following formats for a 3 credit hour course; adjust accordingly:

Weeks (15 weeks)
Hours (45 hours; assuming 3 contact hours per week)
Percentages (100 percent)
(proposed)

1. Introduction and discussion of leadership theories, models and constructs 4 hours
2. Various methods of collaboration and communication for successful coding 5 hours
3. Components of quality team development and methods utilized to measure success 5 hours
4. Sources of structural design for coding 5 hours
5. Coding/Billing organization governance and inter-relationships 4 hours
6. Group dynamics, internal and external, encountered in health information organizations 5 hours
7. Leaders and change management in health information 5 hours
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<td>8</td>
<td>Future challenges for health information related to diversity, global, cultural, technology</td>
<td>4</td>
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<td>9</td>
<td>Mentorship and succession planning health information</td>
<td>4</td>
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<td>10</td>
<td>Professionalism, Writing skills, Case study analysis, journal reviews/applications</td>
<td>4</td>
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CREATE NEW COURSE
Course Data Entry Form
FORM F
Rev. September 2012

COMPLETE ALL SECTIONS BELOW. If this course is to be used as a prerequisite for other university courses, Form F's that reflect the prerequisite change must be submitted for those courses as well. See Appendix E Instructions for Completing Forms.

I. ACTION TO BE TAKEN: CREATE A NEW COURSE

Desired Term Effective (8 digit code only): 201505  Examples: 201301 (Spring), 201305 (Summer),
201308 (Fall) Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. NEW COURSE ATTRIBUTES:

a. Course Prefix  MIRIS  b. Number  290  c. Contact Hours  LECture 3  LAB  [] Seminar
[Enter hours per week in box. See formula for contact hours to credit hours in Appendix E.]

d. [] Practicum  [] INDependent Study
[Check (x) box as appropriate. See definitions in Appendix E.]

e. Course Title: Contemporary Issues in Health Information  (Limit to 30 characters including punctuation and spaces.)

f. College Code: CHP  g. Department Code: CRHA  [] h. Credit Hours: 3 Check (x) type  Variable  XX Fixed

i. Enter number in box: Minimum Credit Hours  j. Maximum Credit Hours k.

May Be Repeated for Added Credit: Check (x)  [] Yes  [] XX No
If yes, Max Times  or Max Credits Awarded

l. CATALOG DESCRIPTION—Limit to 125 words—PLEASE BE CONCISE.
This course provides a contemporary examination of issues affecting health information. Students will be led through an in-depth examination of ICD-10, which is yet to be mandated by the U.S. Government for health care organizations to implement. Stop-gap coding and reimbursement issues related to ICD-9 and ICD-10 will be covered as will comparisons between ICD-9 and ICD-10. Students will develop an understanding of the current issues surrounding ICD-10-CM and ICD-10-PCS by working through coding examples.

m. Grade Method: Check (x) Normal Grading  [] Credit/No Credit (Pass/Fail)

n. Does proposed new course replace an equivalent course? Check (x)  [] Yes  [] XX No

o. Equivalent course: Prefix  Number

p. Prerequisites or Restrictions:

q. Term(s) Offered: Fall, Spring, Summer
(If none, leave blank. Limit to 100 characters including punctuation and spaces.)

r. Max Section Enrollment: 30 Lecture: XX  Lab:  s. Co-requisites: courses must be taken concurrently (if none, leave blank. Limit to 100 characters including punctuation and spaces.)

To be completed by Academic Affairs Office: Standard & Measures Coding and General Education Code
[] Basic Skill (BS)  [] General Education (GE)  [] Occupational Education (OC)  [] G.E. Codes

UCC Chair Signature/Date: ___________________________  9/11/15

Office of the Registrar use ONLY

Date Rec’d: __________  Date Completed: _______ Entered: SCACRSE ___  SCADETL ___  SCARRES ___  SCAPREQ ___
Hi Kirk:

Per our email exchange on Tuesday, May 12... the attached forms to create a new experimental course in order to satisfy a workload issue for Summer 15. Please endorse and expedite delivery to Elise for her action to develop a course in Banner. Please let me know if you have any questions/concerns/comments. Thanks very much for your help.

Regards,

[Signature]

Gregory R. Zimmerman