PROPOSAL SUMMARY AND ROUTING FORM

Proposal Title: First Aid
Initiating Individual: Chrystal Roach  Initiating Department or Unit: CJ
Contact Person’s Name: Chrystal Roach  Email: ChrystalRoach@ferris.edu  Phone: 3128

☐ Group I-A - New Degree, major, concentration, minor, or redirection of a current offering
☐ Group I-B - Deletion of a degree, major, concentration, or minor
☐ Group II-A - New Course, modification of a course, deletion of a course
☒ Group II-B - Minor Curriculum Clean-up
☐ Group III - Certificate (☐ College Credit ☐ Non-credit ☐ New Certificate)
☐ Group IV - Other site location (☐ College Credit ☐ Non-credit )

<table>
<thead>
<tr>
<th>PLEASE PRINT AND SIGN YOUR NAME</th>
<th>DATE</th>
<th>VOTE/ACTION * Number Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Representative **</td>
<td>Chrystal Roach</td>
<td>June 10, 2015</td>
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<tr>
<td>Department/School/Faculty Representative Vote **</td>
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<tr>
<td>Department/School Administrator</td>
<td>Cecil Queen</td>
<td>6-11-15</td>
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<tr>
<td>College Curriculum Committee/ Faculty</td>
<td>Chrystal Roach</td>
<td>June 10, 2015</td>
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<tr>
<td>UCC Representative</td>
<td>Chrystal Roach</td>
<td>June 10, 2015</td>
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<tr>
<td>Dean</td>
<td>L. Rust</td>
<td>6-16-15</td>
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<td>University Curriculum Committee **</td>
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<td>Senate **</td>
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<td>Academic Affairs</td>
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</tbody>
</table>
Support with Concerns or Not Support must include identification of specific concern with appropriate rationale.

** Number Count must be given for all members present and/or voting.

To be completed by Academic Affairs Date of implementation: Click here to enter text.

President (Date Approved) Board of Trustees (Date Approved) Academic Officers of MI (Date Approved)

1. Proposal Summary: (Summary is generally less than one page. Briefly state what is proposed with a summary of rationale and highlights)

The purpose of changing the RMLS 425 Advanced First Aid CRIM 490 Medical First Responder is to offer students an advanced certification as well as streamline the Law Enforcement academy students' coursework by keeping all their senior classes under the Criminal Justice department umbrella. This proposal essentially substitutes CRIM 490 for RMLS 425.

This course is only for seniors in the law enforcement academy, who will complete their education with a Medical First Responder certification upon successfully passing the state licensure test for same. This is an advanced certification, above the state standard for Law Enforcement certification and will provide Ferris students an edge above their competition as they seek employment. The advanced certification will also allow the students to gain in-depth training and expertise for medical emergencies. This change will streamline course work by moving all Law Enforcement Academy courses to the School of Criminal Justice curriculum.

This will benefit Ferris as a University by having training that exceeds the Michigan Commission on Law Enforcement Standards guidelines and is not offered at any other police academy in the area.

As this is an experimental course, no addition to the catalogue is necessary at this time.

2. Summary of Curricular Action (Check all that apply to this proposal)

- Degree
- Major
- Minor
- Concentration
- Certificate
- Course
- New
- Modification
- Deletion

Name of Degree, Major, etc.: Bachelor of Science in Criminal Justice

3. Summary of All Course Action Required: Click here to enter text.

A. Newly Created Courses to be Added to the Catalog

<table>
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<th>Prefix</th>
<th>Number</th>
<th>Title</th>
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B. Courses to be Deleted from FSU Catalog

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<tr>
<th>Prefix</th>
<th>Number</th>
<th>Title</th>
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<tbody>
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</tbody>
</table>

C. Existing Courses to be Modified

<table>
<thead>
<tr>
<th>Prefix</th>
<th>Number</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>RMLS</td>
<td>425</td>
<td>Advanced First Aid</td>
</tr>
</tbody>
</table>
D. Addition of existing FSU courses to program

Prefix | Number | Title
--- | --- | ---
Click here to enter text. | Click here to enter text. | Click here to enter text.

E. Removal of existing FSU courses from program

Prefix | Number | Title
--- | --- | ---
Click here to enter text. | Click here to enter text. | Click here to enter text.

4. Summary of All Consultations

<table>
<thead>
<tr>
<th>Form Sent (B or C)</th>
<th>Date Sent</th>
<th>Responding Department</th>
<th>Date Received &amp; By Whom</th>
</tr>
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<tbody>
<tr>
<td>Form C</td>
<td>June 15, 2013</td>
<td>FLLTE</td>
<td></td>
</tr>
</tbody>
</table>

5. Will External Accreditation be sought? (For new programs or certificates only)

☐ Yes | x No

If yes, name the organization involved with accreditation for this program. Click here to enter text.

6. Is a PCAF required? ☐ Yes | x No

Is the PCAF approved? ☐ Yes | ☐ No (If yes, supply link on Academic Affairs website where PCAF is posted.

7. Program Checksheets affected by this proposal (Check all that apply to this proposal)

☐ Add Course | ☐ Delete Course | ☑ Modify Course | ☐ Change Prerequisite | ☐ Move from required to elective

☐ Move from elective to required | ☐ Change Outcomes and Assessment Plan | ☐ Change Credit hours

8. List all Checksheets affected by this proposal:

<table>
<thead>
<tr>
<th>College</th>
<th>Department</th>
<th>Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>ED</td>
<td>CJ</td>
<td>Law Enforcement</td>
</tr>
</tbody>
</table>
FLITE SERVICES CONSULTATION FORM

To be completed by the liaison librarian and approved by the Dean of FLITE. FLITE must return the original form to the Academic Senate office to be inserted in the proposal and a copy to the initiator. FLITE must respond within 10 business days of receipt of this form to insure that the form is included in the final proposal.

Failure to respond by 10 business days of receipt of this form is interpreted as support for the proposal.

RE: Proposal Title: Medical First Responder

Projected number of students per year affected by proposed change: Seniors in the Law Enforcement Academy (approximately 45)

Initiator(s): Chrystal Roach
Proposal Contact: Chrystal Roach Date Sent June 15, 2015

Department: CJ Campus Address: BIS 528
(Please type)

Liaison Librarian Signature: [Signature]

Date Received: 6-16-2015
Dean of FLITE Signature: [Signature] Date Returned: 6/18/15

Based upon our review on 6-16-2015 FLITE concludes that

☑ Library resources to support the proposed curriculum change are currently available.

☐ Additional Library resources are needed but can be obtained from current funds.

☐ Support, but significant additional Library funds/resources are required in the amount of $.

☐ Does not support the proposal for reasons listed below.

Comment regarding the impact this proposal will have on library resources, collection development, or other FLITE programs. Use additional pages if necessary.

This is a minor curriculum clean-up for a course that uses little to no library resources. Health resources owned by FLITE - including online videos - may be useful for this course.
LAW ENFORCEMENT OPTION - 73 Semester Hours

You MUST also complete all requirements on the Pre-Criminal Justice check sheet with this option.

<table>
<thead>
<tr>
<th>REQUIRED</th>
<th>COURSE TITLE</th>
<th>Offered</th>
<th>S.H.</th>
<th>GRADE</th>
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<tbody>
<tr>
<td>CRIM 305</td>
<td>Ethical Issues in Criminal Justice</td>
<td>Fall</td>
<td>3</td>
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<tr>
<td>CRIM 311</td>
<td>Police and Society</td>
<td>Fall</td>
<td>3</td>
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<tr>
<td>CRIM 321</td>
<td>Police Report Writing</td>
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<td>CRIM 355</td>
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<tr>
<td>CRIM 356</td>
<td>Firearms</td>
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<td>Fall</td>
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<tr>
<td>CRIM 385</td>
<td>Current Issues in Criminal Justice</td>
<td>Spring</td>
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<tr>
<td>CRIM 391</td>
<td>Criminal Justice Internship</td>
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<td>4</td>
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<tr>
<td>CRIM 402</td>
<td>Physical Fitness Conditioning</td>
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<td>1</td>
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<tr>
<td>CRIM 403</td>
<td>Physical and Defensive Tactics</td>
<td>**</td>
<td>Spring</td>
<td>5</td>
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<tr>
<td>CRIM 420</td>
<td>Conflict Management in Criminal Justice</td>
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<td>CRIM 425</td>
<td>Michigan Criminal Law</td>
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<tr>
<td>CRIM 430</td>
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<td>**</td>
<td>Spring</td>
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<tr>
<td>*CRIM 440</td>
<td>Criminal Investigation</td>
<td>**</td>
<td>Spring</td>
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<td>CRIM 453</td>
<td>Patrol Problems</td>
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<td>LITR 343</td>
<td>Crime and Violence in Literature</td>
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<tr>
<td>*PSYC</td>
<td>Select One: PSYC 341, 325, 331, 342, 410, 422, 430.</td>
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<td>Select One: SOCY 225, 230, 242, 340, 341, 344, 345, 443, 450</td>
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** Elective

Total: 73

GLOBAL CONSCIOUSNESS: Each student must complete one course from the Global Consciousness group, which may also count toward fulfilling the Cultural Enrichment or Social Awareness requirement, respectively. Global Consciousness courses deal specifically with contemporary cultures, languages, and societies outside North America.
NOTE: A MINIMUM 2.5 GPA IS REQUIRED FOR ADMISSION TO THIS OPTION. YOU MUST MAINTAIN A MINIMUM GRADE POINT AVERAGE OF 2.50 WHILE ENROLLED IN THE CURRICULUM. A 2.50 GPA IS ALSO REQUIRED FOR GRADUATION.

*If pursuing a forensic minor, please meet with your advisor for appropriate course deviations.

**MCOLES certification course - grade of "C" or better is required.  

"Though faculty advisors are responsible for advising students regarding degree requirements, it is the student who is ultimately responsible for choosing the correct courses and for following the correct program."

Revised 6-3-13
**FORM D** Proposed page

**FERRIS STATE UNIVERSITY**

College of Education
Criminal Justice

**LAW ENFORCEMENT OPTION - 73 Semester Hours**

You **MUST** also complete all requirements on the Pre-Criminal Justice check sheet with this option.

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SOCY

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Elective

**Total** 73
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Revised 6-3-13
Complete all items below (New or Current). Check all boxes where modifications are being made. Enter the modification to be made (Proposed).

Course Identification

☐ Prefix (current) RMLS ☐ Number (current) 425
(proposed) CRIM (proposed) 490

☐ Title (current) Advanced First Aid
(proposed) Medical
First Responder

☐ Credit Hours (current) 3 ☐ Prerequisites (current) Co-requisites (current)
(proposed) 3 (proposed)

☐ Course Description (current): (125 words maximum)
(proposed): This course is for senior law enforcement academy students only. The demanding, fast-paced curriculum includes lecture and hands-on scenario-based learning. Students will learn to recognize and effectively treat potentially life-threatening conditions by the administration of advanced first aid techniques. Successful completion of the class will enable students to take the State of Michigan licensure exam to become licensed Medical First Responders.

☐ Course Outcomes and Assessment Plan (current)
(proposed): List of course outcomes:

The students will explore advanced first aid techniques for criminal justice professionals as they work toward the completion of their baccalaureate studies and the MCOLES licensure as police officers in Michigan. Students will research, assess, review, and discuss problems as presented. Various first aid skills critical to the MCOLES certification process and the Medical First Responder licensure process will be learned and then demonstrated through written and verbal communication, critical thinking, problem solving, research, observation, team work, and organization. This course is offered in an intensive six-week format to meet the necessary hours for a 3 credit course. The following are the student learning outcomes:

1. Demonstrate proficiency in CPR under the American Heart Association model.
2. Describe civil responsibilities associated with administering first aid.
3. Describe the responsibilities of a law enforcement officer at a medical scene.
4. Demonstrate a working knowledge of infectious disease control.
5. Demonstrate ability to correctly conduct a patient assessment.
6. Demonstrate the ability to recognize and airway problem and take steps to correct the problem.
7. Demonstrate proficiency in controlling bleeding and utilizing items commonly found in a patrol vehicle.
8. Demonstrate the ability to treat a variety of soft tissue injuries.
9. Demonstrate the ability to recognize and treat heat/cold related illnesses.
10. Demonstrate the ability to recognize and treat various types of fractures.
11. Demonstrate the ability to recognize and treat injuries to the head, neck and spine.
12. Demonstrate proper procedures to assist in emergency childbirth.
13. Describe scene safety issues at crash scenes.
14. Demonstrate proper methods for extricating victims from a crash with common items found in a patrol vehicle.
15. Describe basic safety precautions that a police officer would take in the event of a Hazardous Materials incident.

During the class students will take quizzes each week. Students must maintain a 70% average or better to continue in the class. At the completion of this class students will demonstrate the knowledge learned in the class by taking a pass/fail practical exam and a written exam for the class. Student must pass the final exam with a score of 70% or greater. Student will then be eligible to take the State of Michigan exam for licensure as Medical First Responders.

Assessment:

The weekly quizzes, with the exception of the CPR quiz, come from a test bank maintained by Platinum Education Group. These test questions are designed for students taking Medical First Responder classes as well as higher level EMS classes. The CPR test is designed and implemented by the American Heart Association specifically for the Basic Life Support Provider CPR class. The practical exam will be a skills-based test utilizing the objectives set forth by the State of Michigan.

Class participation will be required to help the students learn the skills necessary to successfully complete this course.

☐ Course Outline including Time Allocation (current)
   Express Time Allocation in one of the following formats for a 3 credit hour course: adjust accordingly:
   - Weeks (15 weeks)
   - Hours (45 hours; assuming 3 contact hours per week)
   - Percentages (100 percent)
   - (proposed)

Week 1 topics to be covered will be Legal and Ethical principles of Emergency Care, Wellness and Safety of the Emergency Responder, Introduction to Medical Terminology, Lifting and Moving of Patients, and Hazardous Materials response.

Week 2 topics to be covered will be Quiz 1, Airway Management and Ventilation, Oxygen Therapy, BLS Provider CPR and Cardiac Emergencies.

Week 3 topics to be covered will be Quiz 2, Obtaining Medical History and Vital Signs, Patient Assessment, Caring for Respiratory Emergencies, Caring for Common Medical Emergencies and Caring for Environmental Emergencies.

Week 4 topics to be covered will be Quiz 3, Caring for Soft Tissue Injuries, Recognition and Care of Shock, Caring for Muscle and Bone Injuries and Caring for Head and Spine Injuries.

Week 5 topics to be covered will be Quiz 4, Caring for Chest and Abdominal Injuries, Care During Pregnancy and Child Birth, Caring for Infants and Children, Special Considerations for the Geriatric Patient and Scenarios.

Week 6 will consist of the written final exam, the final practical exam and various EMS related scenarios.

It should be noted that this lesson plan will include all of the necessary topics to meet the requirements of the new MCOLES standards as well as the MFR requirements for Michigan.
MODIFY A COURSE
Course Data Entry Form

I. ACTION TO BE TAKEN: MODIFY A COURSE

Desired Term Effective (201305): Examples: 201301(Spring), 201305(Summer), 201308(Fall) Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. COURSE TO BE MODIFIED:

a. Course Prefix RMLS  b. Number 425  c. Title Advanced First Aid

LIST THE LETTER(S) OF ALL CHANGES FROM SECTION III BELOW.
See Appendix E Instructions for Completing Forms.

III. MODIFICATIONS: Enter ONLY the modification(s) proposed.

a. Course Prefix CRIM  b. Number 450  c. Contact hours  LECTure  LAB  Seminar

[Enter hours per week in box. See formula for contact hours to credit hours in Appendix E.]

d. ☐ Practicum  ☐ INDependent Study
[Check (x) box as appropriate. See definitions in Appendix E.]

e. Course Title: Medical First Responder  (Limit to 30 characters including punctuation and spaces.)

f. College Code: ED  g. Department Code: CJ  h. Credit Hours: Check (x) type ☐ Variable ☐ Fixed

[Enter number in box. Minimum Credit Hours  Minimum Credit Hours .]

k. May Be Repeated for Added Credit: Check (x) ☐ Yes ☐ No

If yes, Max Times or Max Credits Awarded

l. Levels: Check (x) ☐ Undergraduate ☐ Graduate ☐ Professional

m. Grade Method: Check (x) ☐ Normal Grading ☐ Credit/No Credit(Pass/Fail)

n. Does proposed new course replace an equivalent course? Check (x) ☐ Yes ☐ No

o. Equivalent course: Prefix RMLS Number 425

p. CATALOG DESCRIPTION – Limit to 125 words – PLEASE BE CONCISE.

This course is for senior law enforcement academy students only. The demanding, fast-paced curriculum includes lecture and hand-on learning. Students will learn to recognize and effectively treat potentially life-threatening conditions by the administration of advanced first aid techniques. Successful completion of the class will enable students to take the State of Michigan licensure exam to become licensed Medical First Responders.

q. Term(s) Offered: F  r. Max Section Enrollment: 50  Section(s) Affected:

s. Prerequisites or Restrictions: (If none, leave blank. Limit to 100 characters including punctuation and spaces.) Seniors in the Law Enforcement Academy

t. Co-requisites: courses must be taken concurrently (if none, leave blank. Limit to 100 characters including punctuation and spaces.)

To be completed by Academic Affairs Office: – Standard & Measures Coding and General Education Code

☐ Basic Skill (BS) ☐ General Education (GE) ☐ Occupational Education (OC)

G.E. Codes

Chair Signature/Date: Academic Affairs Approval Signature/Date:

/ /

Office of the Registrar only

Date Rec’d: Date Completed: Entered: SCACRSE  SCADETL  SCARRES  SCAPEED

_______