# PROPOSAL SUMMARY AND ROUTING FORM

**Proposal Title:** Deletion of Unutilized Biology Courses

**Initiating Unit or Individual:** Dr. Joseph Lipari
**Contact Person's Name:** Dr. Joseph Lipari  e-mail: lipari1@ferris.edu  phone: 231-591-2660

**Date or Term of Proposal Implementation:** Summer 2012

- [ ] Group I - A – New degree/major or major, redirection of a current offering, or elimination of a degree, major or minor
- [ ] Group I - B – New minors or concentrations
- [x] Group II - A – Minor curriculum clean-up and course changes
- [ ] Group II - B – New Course
- [ ] Group III - Certificates
- [ ] Group IV - Off-Campus Programs

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<th>Group/Individual</th>
<th>Signature</th>
<th>Date</th>
<th>Vote/Action *</th>
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* Support with Concerns or Not Support must include a list of specific concerns. Votes must be shown for faculty groups. Administrators check appropriate action taken.

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**To be completed by Academic Affairs**

- President (Date Approved)
- Board of Trustees (Date Approved)
- President's Council (Date Approved)
1. Proposal Summary
   (Summary is generally less than one page. Briefly: state what is proposed with a summary of rationale and highlights.
   Additional rationale may be attached.)

   We propose to delete from the Ferris Catalog a number of BIOL courses, as listed below. These courses have either not been offered for several years, or the individuals who taught those courses are no longer with the university. In all cases, we do not intend to offer the courses in the future. Some of the courses that we propose to delete were service courses for other programs in the College of Pharmacy, College of Optometry, and College of Allied Health Sciences; those courses are no longer used by those programs. We feel that the presence of these courses in the catalog confuses students who may expect those courses to be offered during their time at Ferris.

2. Summary of All Course Action Required*

   a. Newly Created Courses to FSU:
      Prefix  Number  Title

   b. Courses to be Deleted From FSU Catalog:
      Prefix  Number  Title
      BIOL  119  Birds of Michigan
      BIOL  174  Introduction to Biotechnology
      BIOL  245  Vietnam Ecology
      BIOL  308  Advanced Medical Microbiology-Immunology
      BIOL  314  The Biological Environment
      BIOL  331  Clinical Anatomy-Physiology 1
      BIOL  332  Clinical Anatomy-Physiology 2
      BIOL  379  Biotech 1 – Tissue Culture Lab
      BIOL  387  Microbiology and Immunology
      BIOL  431  Human Anatomy-Physiology for Optometry

   c. Existing Course(s) to be Modified:
      Prefix  Number  Title

   d. Addition of existing FSU courses to program
      Prefix  Number  Title

   e. Removal of existing FSU courses from program
      Prefix  Number  Title

3. Summary of All Consultations

   Form Sent (B or C)  Date Sent  Responding Dept.  Date Received & by Whom

4. Will External Accreditation be Sought? (For new programs or certificates only)

   __________ Yes  __________ No

   If yes, name the organization involved with accreditation for this program.

5. Program Checksheets affected by this proposal.  None
I. ACTION TO BE TAKEN: DELETE COURSE FROM CATALOG.

Note: Complete each section.

The course described below will be moved to inactive status.

a. Term Effective: Term Summer Year 2012 See instructions.

II. CURRENT COURSE TO BE DELETED FROM THE ACTIVE STATUS:

Include the information that is in the current course database.

a. Course Prefix b. Number c. Enter Contact Hours per week in boxes.

BIOL 119 LECTure 1 LAB 6 INDependent Study – Check (x) □

Practicum: Seminar: □

d. Full Course Title: Birds of Michigan

UCC Chair Signature/Date: 

Academic Affairs Approval Signature/Date: 

Office of the Registrar use ONLY

Date Rec’d: Date Completed: Entered: SCACRSE _ SCADETL _ SCARRES _ SCAPREQ _
I. ACTION TO BE TAKEN: DELETE COURSE FROM CATALOG.

Note: Complete each section.

The course described below will be moved to inactive status.

a. Term Effective: Term Summer Year 2012 See instructions.

II. CURRENT COURSE TO BE DELETED FROM THE ACTIVE STATUS:

Include the information that is in the current course database.

a. Course Prefix  b. Number  c. Enter Contact Hours per week in boxes.
   BIOL  174  LECTure [ ] LAB [ ] INDependent Study – Check (x) [ ]
   Practicum: [ ] Seminar: [ ]

d. Full Course Title: Introduction to Biotechnology

UCC Chair Signature/Date: Sandy Atspach 1/11/12

Academic Affairs Approval Signature/Date: [Signature] 4/12/12

Office of the Registrar use ONLY

Date Rec’d: ___ Date Completed: ___ Entered: SCACRSE ___ SCADETL ___ SCARRES ___ SCAPREQ ___
I. ACTION TO BE TAKEN: DELETE COURSE FROM CATALOG.

Note: Complete each section.

The course described below will be moved to inactive status.

a. Term Effective: Term Summer Year 2012 See instructions.

II. CURRENT COURSE TO BE DELETED FROM THE ACTIVE STATUS:

Include the information that is in the current course database.

a. Course Prefix b. Number c. Enter Contact Hours per week in boxes.
BIOL 245 LECTure 2 LAB 3 INDependent Study – Check (x) □
Practicum: □ Seminar: □

d. Full Course Title: Vietnam Ecology
I. ACTION TO BE TAKEN: DELETE COURSE FROM CATALOG.

Note: Complete each section.

The course described below will be moved to inactive status.

a. Term Effective: Term  **Summer**  Year **2012**  See instructions.

II. CURRENT COURSE TO BE DELETED FROM THE ACTIVE STATUS:

Include the information that is in the current course database.

a. Course Prefix  **Biol**  b. Number  **308**  c. Enter Contact Hours per week in boxes.
   LECTure 3  LAB 0  INDependent Study – Check (x) □
   Practicum: □  Seminar: □

d. Full Course Title: **Advanced Medical Microbiology-Immunology**
DELETE COURSE
Course Data Entry Form

FORM F

Delete Course
Rev. 7/23/07

I. ACTION TO BE TAKEN: DELETE COURSE FROM CATALOG.

Note: Complete each section.

The course described below will be moved to inactive status.

a. Term Effective: Term Summer Year 2012 Soc instructions.

II. CURRENT COURSE TO BE DELETED FROM THE ACTIVE STATUS:

Include the information that is in the current course database.

a. Course Prefix  b. Number  c. Enter Contact Hours per week in boxes.
   BIOL  314  LECTure 2  LAB 3  INDependent Study – Check (x) □
   Practicum: □  Seminar: □

d. Full Course Title: The Biological Environment

UCC Chair Signature/Date: Sandy Alspaugh  11/21/12

Academic Affairs Approval Signature/Date:

Office of the Registrar use ONLY

Date Rec’d: ___ Date Completed: ___ Entered: SCACRSE _ SCADETL _ SCARRES _ SCAPREQ _
DELETE COURSE
Course Data Entry Form

FORM F

Delete Course
Rev. 7/23/07

I. ACTION TO BE TAKEN: DELETE COURSE FROM CATALOG.

Note: Complete each section.

The course described below will be moved to inactive status.

a. Term Effective: Term Summer Year 2012 See instructions.

II. CURRENT COURSE TO BE DELETED FROM THE ACTIVE STATUS:

Include the information that is in the current course database.

a. Course Prefix  
   
   BIOL

b. Number 331

c. Enter Contact Hours per week in boxes.
   LECTure 3  LAB 3  INDependent Study — Check (x) □
   Practicum: □  Seminar: □

d. Full Course Title: Clinical Anatomy-Physiology 1

UCC Chair Signature/Date:  
Sandy Alspach  11/11/12

Academic Affairs Approval Signature/Date:  
[Signature]  11/14/12

Office of the Registrar use ONLY

Date Rec'd: ___ Date Completed: ___ Entered: SCACRSE ___ SCADETL ___ SCARRES ___ SCAPREQ ___
I. ACTION TO BE TAKEN: DELETE COURSE FROM CATALOG.

Note: Complete each section.

The course described below will be moved to inactive status.

a. Term Effective: Term Summer Year 2012 See instructions.

II. CURRENT COURSE TO BE DELETED FROM THE ACTIVE STATUS:

Include the information that is in the current course database.

a. Course Prefix b. Number c. Enter Contact Hours per week in boxes.
   BIOL 332 LECTure 3 LAB 3 INDependent Study – Check (x) □
   Practicum: □ Seminar: □

   d. Full Course Title: **Clinical Anatomy-Physiology 2**


UCC Chair Signature/Date:  
Sandy Alspach  11/11/12

Academic Affairs Approval Signature/Date:  
[Signature]  11/1/12

Office of the Registrar use ONLY

Date Rec’d: ___ Date Completed: ___ Entered: SCACRSE _ SCADETL _ SCARRES _ SCAPREQ _
I. ACTION TO BE TAKEN: DELETE COURSE FROM CATALOG.

Note: Complete each section.

The course described below will be moved to inactive status.

a. Term Effective: Term Summer Year 2012 See instructions.

II. CURRENT COURSE TO BE DELETED FROM THE ACTIVE STATUS:

Include the information that is in the current course database.

a. Course Prefix
   BIOL

b. Number
   379

C. Enter Contact Hours per week in boxes.
   LECTure ☐ LAB ☐ INDependent Study - Check (x) ☐
   Practicum: ☐ Seminar: ☐

d. Full Course Title: Biotech 1 – Tissue Culture Lab

UCC Chair Signature/Date:  
Sandy Allegretti 1/11/12

Academic Affairs Approval Signature/Date:  
[Signature] 1/13/12

Office of the Registrar use ONLY

Date Rec’d: ___ Date Completed: ___ Entered: SCACRSE _ SCADTL _ SCARRES _ SCAPREQ _
I. ACTION TO BE TAKEN: DELETE COURSE FROM CATALOG.

Note: Complete each section.

The course described below will be moved to inactive status.

a. Term Effective: Term Summer Year 2012 See instructions.

II. CURRENT COURSE TO BE DELETED FROM THE ACTIVE STATUS:

Include the information that is in the current course database.

a. Course Prefix BIOL
b. Number 387
c. Enter Contact Hours per week in boxes.
   LECTure 4 LAB 0 INDependent Study – Check (x)  
   Practicum:  
   Seminar:  

d. Full Course Title: Microbiology and Immunology

UCC Chair Signature/Date: [Signature] 11/1/12
Academic Affairs Approval Signature/Date: [Signature] 11/1/12

Office of the Registrar use ONLY

Date Rec’d: ___ Date Completed: ___ Entered: SCACRSE __ SCACETL __SCARRES __ SCAPREQ __
I. ACTION TO BE TAKEN: DELETE COURSE FROM CATALOG.

Note: Complete each section.

The course described below will be moved to inactive status.

a. Term Effective: Term **Summer** Year **2012** See instructions.

II. CURRENT COURSE TO BE DELETED FROM THE ACTIVE STATUS:

Include the information that is in the current course database.

a. Course Prefix **BIOL**

b. Number **431**

c. Enter Contact Hours per week in boxes. Lecture [4] Lab [3] INDependent Study – Check (x) [□]

Practicum: [□] Seminar: [□]

d. Full Course Title: **Human Anatomy-Physiology for Optometry**

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UCC Chair Signature/Date:  
Sandy Altspach  
11/11/12

Academic Affairs Approval Signature/Date:  
[Signature]  
11/14/14

Office of the Registrar use ONLY

Date Rec'd: ___ Date Completed: ___ Entered: SCACRSE __ SCADTL __ SCARRRE __ SCAPREQ ___