FORM A
College of Arts and Sciences

Revised 05/08/2009

PROPOSAL SUMMARY AND ROUTING FORM

Proposal Title: Deletion of Ornamental Horticulture Certificates

Initiating Unit or Individual: Dr. Joseph Lipar
Contact Person’s Name: Dr. Joseph Lipar  e-mail: liparj1@ferris.edu  phone: 231-591-2660
Date or Term of Proposal Implementation: 2012/201

☐ Group I - A – New degree/major or major, redirection of a current offering, or elimination of a degree, major or minor
☐ Group I - B – New minors or concentrations
☐ Group II - A – Minor curriculum clean-up and course changes
☐ Group II - B – New Course
☒ Group III - Certificates
☐ Group IV – Off-Campus Programs

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<tr>
<th>Group/Individual</th>
<th>Signature</th>
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* Support with Concerns or Not Support must include a list of specific concerns. Votes must be shown for faculty groups. Administrators check appropriate action taken.

To be completed by Academic Affairs

President (Date Approved)  Board of Trustees (Date Approved)  President’s Council (Date Approved)

VPAA
DEC 19 2011
PROVOST
1. Proposal Summary
(Summary is generally less than one page. Briefly: state what is proposed with a summary of rationale and highlights. Additional rationale may be attached.)

During the 2010-2011 academic year, a curriculum proposal to delete the Associate of Science degree in Ornamental Horticulture Technology (OHT), effective for the Spring of 2011, was submitted and approved. At that time, we failed to also close two closely related certificate programs: the Ornamental Horticulture Certificate and the Horticulture for Golf Course Managers Certificate. We propose to delete those certificate programs. All of the courses that are required for those programs have already been deleted, as requested when we closed the AS Ornamental Horticulture degree.

2. Summary of All Course Action Required*

   a. Newly Created Courses to FSU:
      Prefix    Number    Title

   b. Courses to be Deleted From FSU Catalog:
      Prefix    Number    Title

   c. Existing Course(s) to be Modified:
      Prefix    Number    Title

   d. Addition of existing FSU courses to program
      Prefix    Number    Title

   e. Removal of existing FSU courses from program
      Prefix    Number    Title

3. Summary of All Consultations

   Form Sent (B or C)  Date Sent  Responding Dept.  Date Received & by Whom
   B                     Professional Golf Management

4. Will External Accreditation be Sought? (For new programs or certificates only)

   __________ Yes          __________ No

   If yes, name the organization involved with accreditation for this program.

5. Program Checksheets affected by this proposal.

   Ornamental Horticulture Certificate
   Horticulture for Golf Course Managers Certificate
CURRICULUM CONSULTATION FORM

To be completed by each department affected by the proposed change, new degree, new program, new minor, or new course. Potential duplication of coursework is reason for consultation.

1. This completed form must be forwarded with the proposal to the chair/head of the department to be consulted.

2. The department must respond within 20 calendar days of receipt of this form to insure inclusion in the final proposal. The completed form is returned to the initiator and inserted into the proposal.

   Failure to respond is interpreted as support for the proposal.

3. The Proposing Department must address any concerns raised by the department. This response will be in writing and be included in the proposal following the consultation form.

RE: Proposal Title  Deletion of Ornamental Horticulture Certificates

Initiator(s): Dr. Joseph Lipar

Proposal Contact: Dr. Joseph Lipar  Date Sent: Nov 8, 2011

Department: Biological Sciences  Campus Address: ASC 2004
(Please print)

Responding Department: Professional Golf Management

Chair/Head/Coordinator: Aaron Waltz  Date Returned: ______

Based upon department faculty review on _____(date), we

☐ Support the above proposal.
☐ Support the above proposal with the modifications and concerns listed below.
☐ Do not support the proposal for the reasons listed below.

Comment regarding the impact this proposal has on scheduling, room assignments, faculty load, and prerequisites for your department. Use additional pages, if necessary.
# HORTICULTURE FOR GOLF COURSE MANAGERS CERTIFICATE

**NAME_________________________**  **STUDENT NUMBER_________________________**

**STUDENT’S COLLEGE: ______________________**

For Information contact: Mr. John Vanderploeg, ASC 2110  Phone: 591-2547

## WHY CHOOSE HORTICULTURE FOR GOLF COURSE MANAGERS

The horticulture for Golf Course Managers certificate is intended for students enrolled in the Professional Golf Management (PGM) program. It allows PGM majors the opportunity to increase their knowledge of the maintenance and care of plants in the golf course setting.

### General Requirements:

1) This certificate requires a minimum of 11 credits
2) This certificate requires a minimum GPA of 2.0 in these courses.

### Required Courses

| HORT 111 | 3 |
| HORT 150 | 4 |
| HORT 225 | 4 |

### Signatures

| Student | Date |
| Advisor | |
| Department | |

### Routing (FOLLOWING COMPLETION OF THE REQUIRED COURSES FOR THE CERTIFICATE) Date

| Department | |
| CAS Dean | |
| Registrar | |
ORNAMENTAL HORTICULTURE CERTIFICATE

NAME ________________________ STUDENT NUMBER ________________________

STUDENT’S COLLEGE: __________________

FOR INFORMATION CONTACT: Mr. John Vanderploeg, ASC 2119  Phone: 591-2547

WHY CHOOSE THE ORNAMENTAL HORTICULTURE CERTIFICATE

The Ornamental Horticulture Certificate allows students the opportunity to be exposed to coursework in ornamental horticulture without having to enroll in the two year associate degree program. The courses required for this certificate provide information that serves as a basis for understanding more about ornamental horticulture as a career.

<table>
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<tr>
<th>Required Courses</th>
<th>Credit Hours</th>
<th>Grade</th>
<th>Semester Completed</th>
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<tr>
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<td>HORT 143</td>
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<td>HORT 151</td>
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SIGNATURES

Student ________________________________ Date ________________________________

Advisor ________________________________

Department ____________________________

SECTION B

Routing (FOLLOWING COMPLETION OF THE REQUIRED COURSES FOR THE CERTIFICATE) Date ________________________________

Department ________________________________

CAS Dean ________________________________

Registrar ________________________________

DECLARATION SENT TO RECORDS ____________ COMPLETION SENT TO RECORDS ____________

MARCH 2002
Re: e-vote on deleting Certificate in Ornamental Horticulture

Carol,

There don't have to be Form Fs for deleting a program, just for deleting individual courses. The courses unique to these certificates were deleted last year.

I'm not sure what response Aaron can have except "thanks for the information" = he can't stop the deletion of the certificates when there aren't any courses left to complete them :-

But thanks for your careful reading and attention to these details!

Sandra L. "Sandy" Alspach, Ph.D.
Professor / Sports Communication champion
Department of Humanities: Communication
127 Johnson Hall
1009 Campus Drive
Ferris State University
Big Rapids, MI 49307
(o) 231-591-2779
(f) 231-591-2188

---

Carol L Rewers

Sandy, If I'm not mistaken, there were two certif... 12/12/2011 08:56:22 AM

From: Carol L Rewers/FSU
To: Sandra L Alspach/FSU@FERRIS
Cc: Paula L Hadley-Kennedy/FSU@Ferris
Date: 12/12/2011 08:56 AM
Subject: Re: e-vote on deleting Certificate in Ornamental Horticulture

Sandy,

If I'm not mistaken, there were two certificates that were being requested for deletion on the "A form". The "Ornamental Horticulture Certificate" and "Horticulture for Golf Course Managers Certificate". I did not see the "F form" for either certificate in the packet I received. Additionally, I did not see any follow up pertaining to Aaron Waltz's "B form". Perhaps, the committee discussed after I left for class at last Wednesday's meeting. Your thoughts?

Carol

----- Sandra L Alspach/FSU wrote: -----
To: Tracey Boncher/FSU@FERRIS, Terrence J Doyle/FSU@FERRIS, Olukemi Fadayomi/FSU@FERRIS, Anita Fagerman/FSU@FERRIS, Steve Kamens/FSU@FERRIS, Kristen L Motz/FSU@FERRIS, Carol L Rewers/FSU@FERRIS, Chystal R Roach/FSU@FERRIS, Douglas Zentz/FSU@FERRIS, Paula L Hadley-Kennedy/FSU@Ferris, Donald Flickinger/FSU@FERRIS, Mitzi A Day/FSU@Ferris
From: Sandra L Alspach/FSU
Date: 12/10/2011 03:43PM
Subject: e-vote on deleting Certificate in Ornamental Horticulture

Folks,
We can get this certificate deletion on the January Senate agenda if we can vote to support it by Friday, December 16.

THANKS! (you deserved your cookies ;-)

Happy Holidays!
Re: e-vote on deleting Certificate in Ornamental Horticulture

Douglas Zentz  to:  Sandra L Alspach  
Anita Fagerman, Carol L Rewers, Chrystal R Roach, Donald Fickinger, Kristen L Motz, Mitzi A Day, Olukemi Fadayomi, Paula L Hadley-Kennedy, Steve Karnes, Terrence J Doyle, Tracey Boncher

12/12/2011 11:28 AM

I vote to support

Douglas F Zentz
Associate Professor
HVACR Department Coordinator
Ferris State University

Folks, We can get this certificate deletion on the...

12/10/2011 03:43:26 PM

From: Sandra L Alspach/FSU
To: Tracey Boncher/FSU@FERRIS, Terrence J Doyle/FSU@FERRIS, Olukemi Fadayomi/FSU@FERRIS, Anita Fagerman/FSU@FERRIS, Steve Karnes/FSU@FERRIS, Kristen L Motz/FSU@FERRIS, Carol L Rewers/FSU@FERRIS, Chrystal R Roach/FSU@FERRIS, Donald Fickinger/FSU@FERRIS, Mitzi A Day/FSU@Ferris
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Sandra L Alspach
12/12/2011 08:56 AM
Cc:
Paula L Hadley-Kennedy
Show Details

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Re: evote on Ornamental certificate deletion
Sandra L Alspach

to:
Paula L Hadley-Kennedy
12/15/2011 11:26 AM
Show Details

Yes, ma'am = please sign and move forward ;-)  
Will keep thinking positive about the other test results...

-----Paula L Hadley-Kennedy/FSU wrote: -----  

To: Sandra L Alspach/FSU@FERRIS  
From: Paula L Hadley-Kennedy/FSU  
Date: 12/15/2011 10:25AM  
Subject: Re: evote on Ornamental certificate deletion  

So, I am to sign and move forward, right?

Dad's fine, one small polyp, non-cancerous, don't know the results of the other scope yet.....I will send you an invite on Lotus Notes, re: 1/2/2012 mtg.

If I need you I will call.

P

Sandra L Alspach---12/15/2011 09:49:46 AM---is in - and we have 9 votes (Kemi emailed ;-)  
Do you want to schedule time on Monday Jan. 2 (after

From: Sandra L Alspach/FSU  
To: Paula L Hadley-Kennedy/FSU@Ferris  
Date: 12/15/2011 09:49 AM  
Subject: evote on Ornamental certificate deletion

is in - and we have 10 votes supporting the deletions (Kemi emailed ;-)  Is the first time this year we've had a full vote on a proposal?

Do you want to schedule time on Monday Jan. 2 (after 10:00 AM so I don't have to drive through the GR morning rush, please) to finish the UCC Manual stuff for the Senate packet?

PS - hope your dad is doing well...

PPS - I'm in Holland (during the week; weekends are Milwaukee and Dayton - possibly some time at "Kilkenny") from now until Jan. 2, so I'll give you my home numbers where you can leave a message if you can't get me on my cell (leave messages at both homes, who knows where I'll be ;-) :
(h) 616-396-7681 (Holland)
(h) 231-972-5971 (Kilkenny)
(c) 616-403-4632
evote on Ornamental certificate deletion
Sandra L Alspach

to:
Paula L Hadley-Kennedy
12/15/2011 09:49 AM
Show Details

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