FORM A
College of Business

Revised 05/08/2009

PROPOSAL SUMMARY AND ROUTING FORM

Proposal Title: Special Studies in Information Security and Intelligence

Initiating Unit or Individual: AFIS Department
Contact Person's Name: Karen Ottobre  e-mail: ottobrek@ferris.edu  phone: 2427
Date or Term of Proposal Implementation: 201101

☐ Group I - A – New degree/major or major, redirection of a current offering, or elimination of a
degree, major or minor
☐ Group I - B – New minors or concentrations
☐ Group II - A – Minor curriculum clean-up and course changes
☒ Group II - B – New Course
☐ Group III - Certificates
☐ Group IV – Off-Campus Programs

<table>
<thead>
<tr>
<th>Group/Individual</th>
<th>Signature</th>
<th>Date</th>
<th>Vote/Action *</th>
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<td>Program Faculty</td>
<td>Douglas Blakemore</td>
<td>12/16</td>
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<td>Department Faculty</td>
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<td>Department Head</td>
<td>Jim Woollen/L.M.</td>
<td>12/17</td>
<td>☑ Support</td>
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<td>Donald Hall</td>
<td>12/10</td>
<td>☑ Support</td>
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<td>Support with Concerns</td>
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* Support with Concerns or Not Support must include a list of specific concerns. Votes must be shown for faculty groups. Administrators check appropriate action taken.

To be completed by Academic Affairs

<table>
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<tr>
<th>President (Date Approved)</th>
<th>Board of Trustees (Date Approved)</th>
<th>President's Council (Date Approved)</th>
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VPAA  
DEC 20 2010  
PROVOST
1. Proposal Summary

These new courses are being added to give students the opportunity to work closely with a faculty member to pursue a topic of specialize interest.

2. Summary of All Course Action Required

   a. Newly Created Courses to FSU:
      Prefix  Number  Title
      ISIN    297     Special Topics in Information Security and Intelligence
      ISIN    397     Special Topics in Information Security and Intelligence
      ISIN    497     Special Topics in Information Security and Intelligence

3. Summary of All Consultations

   Form Sent (B or C)  Date Sent  Responding Dept.  Date Received & by Whom

4. Will External Accreditation be Sought? (For new programs or certificates only)

   __________ Yes          __________ No

   If yes, name the organization involved with accreditation for this program.

5. Program Checksheets affected by this proposal.
CREATE NEW COURSE
Course Data Entry Form

FORM F

CREATE NEW COURSE
Create New Course
Rev. 07/23/07

I. ACTION TO BE TAKEN: CREATE A NEW COURSE
Notes
1. Complete each item in Section I and Section II.
2. If this course is to be used as a prerequisite for other university courses, Form Fs that reflect the prerequisite change must be submitted for those courses as well.

Term Effective (6 digit code only): 201101 Examples: 200801(Spring), 200805(Summer), 200808(Fall)
Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. PROPOSED FOR NEW COURSE: Complete all sections a through r. See manual for clarification.

a. Course Prefix

b. Number 297

c. Enter Contact Hours per week in boxes.

| LECture | LAB | INDependent Study – Check (x) | Practicum | Seminar |

 d. Course Title: Special Studies Information Security & Intelligence  
(Limit to 30 characters/spaces.)

e. College Code: BU  f. Department Code AFIS

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type: ☑ Variable ☐ Fixed

h. Minimum Credit Hours 01

i. Maximum Credit Hours 04

j. May Be Repeated for Added Credit: Check (x) ☑ Yes ☐ No

k. Levels: Check (x) ☑ Undergraduate ☐ Graduate ☐ Professional

l. Grade Method: Check (x) ☑ Normal Grading ☐ Credit/No Credit only (Pass/Fail)

m. Does proposed new course replace an equivalent course? Check (x) ☑ Yes ☐ No

n. Equivalent course: Prefix ☐ Number ☐ See instructions on Replacement courses.

o. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

This special studies course has been designed to allow students to work closely with a faculty member to pursue a topic of specialized interest. Topics for study and project requirements will be negotiated jointly between the faculty member and the student.

p. Term(s) Offered: ☑ On-demand  (See instructions for listing.)

q. Max. Section Enrollment: 5

r. Prerequisites/Co-requisites/Restrictions: (If none, leave blank.) Limited to 100 spaces. None.

UCC Chair Signature/Date: ___________________________  Academic Affairs Approval Signature/Date: ___________________________

To be completed by Academic Affairs Office: ☐ Standard & Measures Coding and General Education Code
☐ Basic Skill (BS) ☐ General Education (GE) ☐ Occupational Education (OC) ☐ G.E. Codes

Office of the Registrar use ONLY

Date Rec'd: _____ Date Completed: _____ Entered: SCACRSE SCADETL SCARRES SCAPREQ
CREATE NEW COURSE  FORM F
Course Data Entry Form

I. ACTION TO BE TAKEN: CREATE A NEW COURSE
Notes
3. Complete each item in Section I and Section II.
4. If this course is to be used as a prerequisite for other university courses, Form Fs that reflect the prerequisite change must be submitted for those courses as well.

Term Effective (6 digit code only): 201101 Examples: 200801(Spring), 200805(Summer), 200808(Fall)
Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. PROPOSED FOR NEW COURSE: Complete all sections a through r. See manual for clarification.

a. Course Prefix  b. Number  c. Enter Contact Hours per week in boxes.

| ISIN | 397 |

| LECTure | LAB | INDependent Study – Check (x) | Practicum: | Seminar: |

d. Course Title: Special Studies Information Security & Intelligence  (Limit to 30 characters/spaces.)

e. College Code: BU  f. Department Code AFIS
Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type: ☒ Variable  □ Fixed  h. Minimum Credit Hours 3  i. Maximum Credit Hours 4

j. May Be Repeated for Added Credit: Check (x) Yes  □ No

k. Levels: Check (x) Undergraduate  □ Graduate  □ Professional

l. Grade Method: Check (x) Normal Grading  □ Credit/No Credit only (Pass/Fail)
m. Does proposed new course replace an equivalent course? Check (x) Yes  ☒ No

n. Equivalent course: Prefix  □ Number  See instructions on Replacement courses.

o. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.
This special studies course has been designed to allow students to work closely with a faculty member to pursue a topic of specialized interest. Topics for study and project requirements will be negotiated jointly between the faculty member and the student.
p. Term(s) Offered: On-demand (See instructions for listing.)  q. Max. Section Enrollment: 3

r. Prerequisites/Co-requisites/Restrictions: (If none, leave blank.) Limited to 100 spaces. None.

UCC Chair Signature/Date: 
[Signature]  1/1

Academic Affairs Approval Signature/Date: 
[Signature]  1/12/10

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code
☐ Basic Skill (BS)  ☐ General Education (GE)  ☐ Occupational Education (OC)  ☐ G.E. Codes

Office of the Registrar use ONLY

Date Rec'd:  Date Completed:  Entered: SCACRSE__SCADETL__SCARRES__SCAPREQ__
CREATE NEW COURSE
Course Data Entry Form

I. ACTION TO BE TAKEN: CREATE A NEW COURSE
   Notes
   5. Complete each item in Section I and Section II.
   6. If this course is to be used as a prerequisite for other university courses, Form Fs that reflect the
      prerequisite change must be submitted for those courses as well.

   Term Effective (6 digit code only): 201101 Examples: 200801(Spring), 200805(Summer), 200808(Fall)
   Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. PROPOSED FOR NEW COURSE: Complete all sections a through r. See manual for clarification.

   a. Course Prefix
   b. Number 497
   c. Enter Contact Hours per week in boxes.
   LECTure LAB INDependent Study – Check (x) Practicum: Seminar:

   d. Course Title: Special Studies Information Security & Intelligence  (Limit to 30 characters/spaces.)

   e. College Code: BU  f. Department Code AFIS
   Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

   g. Type: □ Variable □ Fixed h. Minimum Credit Hours 01 i. Maximum Credit Hours 24

   j. May Be Repeated for Added Credit: Check (x) Yes □ No

   k. Levels: Check (x) □ Undergraduate □ Graduate □ Professional

   l. Grade Method: Check (x) □ Normal Grading □ Credit/No Credit only (Pass/Fail)

   m. Does proposed new course replace an equivalent course? Check (x) □ Yes □ No

   n. Equivalent course: Prefix □ Number □ See instructions on Replacement courses.

   o. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.
   This special studies course has been designed to allow students to work closely with a faculty member
   to pursue a topic of specialized interest. Topics for study and project requirements will be negotiated
   jointly between the faculty member and the student.

   p. Term(s) Offered: On-demand (See instructions for listing.) q. Max. Section Enrollment: 3

   r. Prerequisites/Co-requisites/Restrictions: (If none, leave blank.) Limited to 100 spaces. None.

   UCC Chair Signature/Date: ____________________________ Academic Affairs Approval Signature/Date: ____________________________

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code
□ Basic Skill (BS) □ General Education (GE) □ Occupational Education (OC) □ G.E. Codes

Office of the Registrar use ONLY
Date Rec’d: ___ Date Completed: ___ Entered: SCACRSE _ SCADETL _ SCARRES _ SCAPREQ ___