FORM A
College of Education & Human Services

Revised 05/08/2009

PROPOSAL SUMMARY AND ROUTING FORM

Proposal Title: Minor Curriculum Clean-up - Secondary Education - Marketing/Distributive Education Minor

Initiating Unit or Individual: School of Education
Contact Person's Name: Liza Ing  e-mail: ingl@ferris.edu phone: x5362
Date or Term of Proposal Implementation: Fall 2010

- Group I - A - New degree/major or major, redirection of a current offering, or elimination of a degree, major or minor
- Group I - B - New minors or concentrations
- Group II - A - Minor curriculum clean-up and course changes
- Group II - B - New Course
- Group III - Certificates
- Group IV - Off-Campus Programs

<table>
<thead>
<tr>
<th>Group/Individual</th>
<th>Signature</th>
<th>Date</th>
<th>Vote/Action *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Faculty</td>
<td>Nancy Reurn</td>
<td>4/7/10</td>
<td></td>
</tr>
<tr>
<td>Department Faculty</td>
<td>Eva M. Li</td>
<td>4/20/10</td>
<td></td>
</tr>
<tr>
<td>Department Head</td>
<td>Lisa Ing</td>
<td>4/20/10</td>
<td></td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>John Jones</td>
<td>5/6/10</td>
<td></td>
</tr>
<tr>
<td>Dean</td>
<td>Michelle J.</td>
<td>5/14/10</td>
<td></td>
</tr>
<tr>
<td>University Curriculum Committee</td>
<td>Larry</td>
<td>9/13/10</td>
<td>Support 8-0</td>
</tr>
<tr>
<td>Senate</td>
<td>David</td>
<td>9/14/10</td>
<td></td>
</tr>
<tr>
<td>Academic Affairs</td>
<td>Jack</td>
<td>9/14/10</td>
<td></td>
</tr>
</tbody>
</table>

* Support with Concerns or Not Support must include a list of specific concerns. Votes must be shown for faculty groups. Administrators check appropriate action taken.

To be completed by Academic Affairs

President (Date Approved)  Board of Trustees (Date Approved)  President's Council (Date Approved)
1. Proposal Summary
   (Summary is generally less than one page. Briefly: state what is proposed with a summary of rationale and highlights.
   Additional rationale may be attached.)
   The Michigan Department of Education no longer allows for a Marketing/Distributive Education minor for Secondary Certification. Therefore, this paperwork is being submitted to remove this as a possible minor from the catalog. This has not been listed as an option since 2001 as part of our checksheets.

2. Summary of All Course Action Required*
   a. Newly Created Courses to FSU:
      Prefix Number Title

   b. Courses to be Deleted From FSU Catalog:
      Prefix Number Title

   c. Existing Course(s) to be Modified:
      Prefix Number Title

   d. Addition of existing FSU courses to program
      Prefix Number Title

   e. Removal of existing FSU courses from program
      Prefix Number Title
3. Summary of All Consultations

<table>
<thead>
<tr>
<th>Form Sent (B or C)</th>
<th>Date Sent</th>
<th>Responding Dept.</th>
<th>Date Received &amp; by Whom</th>
</tr>
</thead>
</table>

4. Will External Accreditation be Sought? (For new programs or certificates only)

   __________ Yes   __________ No

   If yes, name the organization involved with accreditation for this program.

5. Program Checksheets affected by this proposal.

   None