PROPOSAL SUMMARY AND ROUTING FORM

Proposal Title: Class Cap Changes for HIST courses

Initiating Unit or Individual: History
Contact Person's Name: Gary Huey e-mail: hueyg@ferris.edu phone: 2768
Date or Term of Proposal Implementation: Spring 2011
☐ Group I - A – New degree/major or major, redirection of a current offering, or elimination of a degree, major or minor
☐ Group I - B – New minors or concentrations
☐ Group II - A – Minor curriculum clean-up and course changes
☐ Group II - B – New Course
☐ Group III - Certificates
☐ Group IV – Off-Campus Programs

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<thead>
<tr>
<th>Group/Individual</th>
<th>Signature</th>
<th>Date</th>
<th>Vote/Action *</th>
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</thead>
<tbody>
<tr>
<td>Program or Academic Unit Faculty</td>
<td></td>
<td>4/8/10</td>
<td>Support</td>
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<tr>
<td>Department Faculty</td>
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<td>4/27/10</td>
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<td>College Curriculum Committee</td>
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<td>University Curriculum Committee</td>
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<tr>
<td>Academic Affairs</td>
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<td>Support</td>
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</tbody>
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* Support with Concerns or Not Support must include a list of specific concerns. Votes must be shown for faculty groups. Administrators check appropriate action taken.

To be completed by Academic Affairs

President (Date Approved)  Board of Trustees (Date Approved)  President's Council (Date Approved)
1. Proposal Summary
(Summary is generally less than one page. Briefly: state what is proposed with a summary of rationale and highlights.
Additional rationale may be attached.)

The History Program would like to standardize the max enrollment caps of its courses and bring those caps in line with the relative pedagogical approaches to different levels of scholarship. Currently, for example, 300-level course caps range from 30-45. This proposal establishes general guidelines for the different level of courses. Courses at the 100-level generally will be capped at 45, the 200-level generally will be capped at 40, 300-level courses generally will be capped at 35, and 400-level courses will be capped at 15. This proposal respects the different demands of the various levels of scholarship and pedagogy while at the same time actually increases the total number of seats in History courses by 37. Additionally, it helps faculty members prepare for courses that enroll a more standardized number of students.

2. Summary of All Course Action Required*

a. Newly Created Courses to FSU:
Prefix Number Title

b. Courses to be Deleted From FSU Catalog:
Prefix Number Title

c. Existing Course(s) to be Modified:
Prefix Number Title
HIST 151 History of Western Civil to 1500
HIST 152 History of Western Civil 1500-Present
HIST 250 The Craft of History
HIST 278 History of Science and Technology
HIST 277 American Business History
HIST 280 History of Medicine and Health Care
HIST 301 Racism in the Modern World
HIST 309 US History 1900-1945
HIST 310 US History since 1945
HIST 315 Civil Rights Movement
HIST 320 The US and Vietnam War
HIST 325 American Women's History
HIST 328 African-American Women's History
HIST 331 American Cultural History to 1865
HIST 332 American Cultural History since 1865
HIST 341 Foreign Policy-20th Century
HIST 342 The Civil War and Reconstruction
HIST 360 Contemporary European History
HIST 370 Modern Africa
<table>
<thead>
<tr>
<th>Prefix</th>
<th>Number</th>
<th>Title</th>
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<tbody>
<tr>
<td>HIST</td>
<td>371</td>
<td>East Asia in the 20th Century</td>
</tr>
<tr>
<td>HIST</td>
<td>372</td>
<td>Middle East in Modern Era</td>
</tr>
<tr>
<td>HIST</td>
<td>373</td>
<td>20th Century Russia</td>
</tr>
<tr>
<td>HIST</td>
<td>375</td>
<td>Latin American History</td>
</tr>
<tr>
<td>HIST</td>
<td>385</td>
<td>American Military History</td>
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<tr>
<td>HIST</td>
<td>400</td>
<td>Seminar in Historiography</td>
</tr>
<tr>
<td>HIST</td>
<td>411</td>
<td>Rise and Fall of Jim Crow</td>
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<tr>
<td>HIST</td>
<td>421</td>
<td>Democracy on Trial</td>
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<tr>
<td>HIST</td>
<td>511</td>
<td>Rise and Fall of Jim Crow</td>
</tr>
<tr>
<td>HIST</td>
<td>521</td>
<td>Democracy on Trial</td>
</tr>
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d. Addition of existing FSU courses to program

<table>
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<tr>
<th>Prefix</th>
<th>Number</th>
<th>Title</th>
</tr>
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e. Removal of existing FSU courses from program

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<thead>
<tr>
<th>Prefix</th>
<th>Number</th>
<th>Title</th>
</tr>
</thead>
</table>
3. Summary of All Consultations

Form Sent (B or C)  Date Sent  Responding Dept.  Date Received & by Whom

COEHS (History Education)

4. Will External Accreditation be Sought? (For new programs or certificates only)

   __________ Yes   __________ No

   If yes, name the organization involved with accreditation for this program.

5. Program Checksheets affected by this proposal.
CURRICULUM CONSULTATION FORM

For proposals affecting graduate and professional curricula

1. This completed form should be forwarded with the proposal to the chair of the University Graduate and Professional Council.

2. The University Graduate and Professional Council must respond within 20 calendar days of receipt of this form to insure inclusion in the final proposal. The completed form is returned to the initiator and inserted into the proposal.

   Failure to respond is interpreted as support for the proposal.

3. The Proposing Department must respond to any concerns by the Council. This response will be in writing and be included in the proposal following the consultation form.

RE: Proposal Title  Class cap changes for HIST courses

Initiator(s): Gary Huey

Proposal Contact: Gary Huey  Date Sent: 9/23/10

Department: (History/Humanities) Campus Address: JOH 117
(Please print)

Response from: Graduate and Professional Council

Chair: Nancy Hogan  Date Returned: 10-4-10

Based upon Graduate and Professional Council review on 10-4-10(date), we

   ☑ Support the above proposal.
   ☐ Support the above proposal with the modifications and concerns listed below.
   ☐ Do not support the proposal for the reasons listed below.

Comment regarding the impact this proposal has on graduate and professional program issues at the university. Use additional pages, if necessary.

   The two graduate courses, HIST 511 & 521 are now supported as the caps of 20 are in line with graduate caps.
MODIFY COURSE
Course Data Entry Form

FORM F

Modify Course
Rev 07/23/07

I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE

Notes:
1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.

   a. List the changes to be made (See Proposed Changes a through p below):

   b. Term Effective (6 digit code only): 201101 Examples: 200801(Spring), 200805(Summer), 200808(Fall)
   Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.
   a. Course Prefix: HIST
   b. Number: 161
   c. Enter Contact Hours per week in boxes.
      LECTure 3 LAB INDependent Study – Check (x)
      Practicum: ____________________________ Seminar: ____________________________
   d. Course Title: History of Western Civilization to 1600

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.
   a. Course Prefix: ____________
   b. Number: ____________
   c. Enter Contact Hours per week in boxes.
      LECTure ______ LAB ______ INDependent Study – Check (x)
      Practicum: ____________________________ Seminar: ____________________________
   d. Course Title: ____________ (Limit to 30 characters/spaces.)
   e. College Code: ____________
   f. Department Code: ____________
   g. Type: □ Variable □ Fixed
   h. Maximum Credit Hours ______
   i. Minimum Credit Hours ______
   j. May Be Repeated for Added Credit: Check (x) □ Yes □ No
   k. Levels: Check (x) □ Undergraduate □ Graduate □ Professional
   l. Grade Method: Check (x) □ Normal Grading □ Credit/No Credit only (Pass/Fail)
   m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.
      ___________________________________________________________
   n. Term(s) Offered: _______ (See instructions for listing.)
   o. Max. Section Enrollment: 45
   p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces. ____________

UCC Chair Signature/Date: ____________ __/____/____
Academic Affairs Approval Signature/Date: ____________ __/____/____

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code
□ Basic Skill (BS) □ General Education (GE) □ Occupational Education (OC) □ G.E. Codes

Office of the Registrar use ONLY
Date Rec’d: ______ Date Completed: ______ Entered: SCACRSE ___ SCADETL ___ SCARRES ___ SCAPREQ ___
MODIFY COURSE
Course Data Entry Form

FORM F
Modify Course
Rev. 07/23/07

I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE

Notes:
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2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.

a. List the changes to be made (See Proposed Changes a through p below):

b. Term Effective (6 digit code only): 201101 Examples: 200801(Spring), 200805(Summer), 200808(Fall)
Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.

a. Course Prefix
b. Number

HIST
152

C. Enter Contact Hours per week in boxes.

LECTure 3
LAB
INDependent Study – Check (x) □
Practicum: □  Seminar: □

d. Course Title: History of Western Civilization 1500 to Present

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.

a. Course Prefix
b. Number

C. Enter Contact Hours per week in boxes.

LECTure
LAB
INDependent Study – Check (x) □
Practicum: □  Seminar: □

d. Course Title: (Limit to 30 characters/spaces.)

e. College Code: □
f. Department Code: □

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type: □ Variable  □ Fixed  h. Maximum Credit Hours □  i. Minimum Credit Hours □

J. May Be Repeated for Added Credit: Check (x) □ Yes  □ No

k. Levels: Check (x) □ Undergraduate □ Graduate □ Professional

l. Grade Method: Check (x) □ Normal Grading  □ Credit/No Credit only (Pass/Fail)

m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

n. Term(s) Offered: □ (See instructions for listing.)  o. Max. Section Enrollment: 45

p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces.


UCC Chair Signature/Date: ___________________________ / __/ __ Academic Affairs Approval Signature/Date: ___________________________ / __/ __

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code
□ Basic Skill (BS) □ General Education (GE) □ Occupational Education (OC) □ G.E. Codes

Office of the Registrar use ONLY

Date Rec’d: ____ Date Completed: ____ Entered: SCACRSE __ SCADETL __ SCARRES __ SCAPREQ __
I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE
   Notes:
   1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
   2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.

   a. List the changes to be made (See Proposed Changes a through p below): ☑

   b. Term Effective (6 digit code only): 201101  Examples: 200801(Spring), 200805(Summer), 200808(Fall)
   Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.

   a. Course Prefix  b. Number  c. Enter Contact Hours per week in boxes.
      HIST  250  LECTure ☑  LAB ☑  INDependent Study – Check (x) ☑
      Practicum: ☐  Seminar: ☐

   d. Course Title: The Craft of History

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.

   a. Course Prefix  b. Number  c. Enter Contact Hours per week in boxes.

   d. Course Title: ☐ (Limit to 30 characters/spaces.)

   e. College Code: ☐  f. Department Code: ☐

   Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

   g. Type: ☐ Variable  ☐ Fixed  h. Maximum Credit Hours ☐  i. Minimum Credit Hours ☐

   j. May Be Repeated for Added Credit: Check (x) ☐ Yes  ☐ No

   k. Levels: Check (x) ☐ Undergraduate  ☐ Graduate  ☐ Professional

   l. Grade Method: Check (x) ☐ Normal Grading  ☐ Credit/No Credit only (Pass/Fail)

   m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

   n. Term(s) Offered: ☐ (See instructions for listing.)  o. Max. Section Enrollment: 23

   p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces.

UCC Chair Signature/Date: __/__/____  Academic Affairs Approval Signature/Date: __/__/____

To be completed by Academic Affairs Office: ☐ Standard & Measures Coding and General Education Code
☐ Basic Skill (BS) ☐ General Education (GE) ☐ Occupational Education (OC) ☐ G.E. Codes

Office of the Registrar use ONLY

Date Rec’d: ____ Date Completed: ____ Entered: SCACRSE _ SCADTL _ SCARRRES _ SCAPREQ _
I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE

Notes:
1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.

a. List the changes to be made (See Proposed Changes a through p below):  

b. Term Effective (6 digit code only): 201101 Examples: 200801(Spring), 200805(Summer), 200808(Fall)
Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.

a. Course Prefix  
b. Number  
c. Enter Contact Hours per week in boxes.
HIST  278  
LECture 3  
LAB  
INDependent Study – Check (x)  
Practicum:  
Seminar:  

d. Course Title: History of Science and Technology

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.

a. Course Prefix  
b. Number  
c. Enter Contact Hours per week in boxes.
  
LECture  
LAB  
INDependent Study – Check (x)  
Practicum:  
Seminar:  

d. Course Title: (Limit to 30 characters/spaces.)

e. College Code:  
f. Department Code:  

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type:  
Variable  
Fixed  
h. Maximum Credit Hours  
i. Minimum Credit Hours  

j. May Be Repeated for Added Credit: Check (x)  Yes  No

k. Levels: Check (x)  Undergraduate  Graduate  Professional

l. Grade Method: Check (x)  Normal Grading  Credit/No Credit only (Pass/Fail)

m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

n. Term(s) Offered: (See instructions for listing.)  
o. Max. Section Enrollment: 40

p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces.

UCC Chair Signature/Date:  
_________________________ / / 

Academic Affairs Approval Signature/Date:  
_________________________ / / 

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code

Basic Skill (BS)  General Education (GE)  Occupational Education (OC)  G.E. Codes

Office of the Registrar use ONLY

Date Rec’d: Date Completed: Entered: SCACRSE __ SCADTL __ SCARRES __ SCAPREQ _
I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE

Notes:
1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
2. If either prefix or number is being changed, use ‘Delete Course’ and ‘Create New Course’ forms rather than this form.
   a. List the changes to be made (See Proposed Changes a through p below): ☐
   b. Term Effective (6 digit code only): 201101 Examples: 200801(Spring), 200805(Summer), 200808(Fall)
      Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.
   a. Course Prefix    b. Number    c. Enter Contact Hours per week in boxes.
      HIST            277    LECTure ☑ LAB  INDependent Study – Check (x) ☐
      Practicum: ☐    Seminar: ☐
   d. Course Title: American Business History

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.
   a. Course Prefix    b. Number    c. Enter Contact Hours per week in boxes.
   d. Course Title: ☐ (Limit to 30 characters/spaces.)
   e. College Code: ☐ f. Department Code: ☐
   Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.
   g. Type: ☐ Variable ☑ Fixed h. Maximum Credit Hours ☐ i. Minimum Credit Hours ☐
   j. May Be Repeated for Added Credit: Check (x) ☐ Yes ☐ No
   k. Levels: Check (x) ☑ Undergraduate ☐ Graduate ☐ Professional
   l. Grade Method: Check (x) ☑ Normal Grading ☐ Credit/No Credit only (Pass/Fail)
   m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.
   n. Term(s) Offered: ☐ (See instructions for listing.) o. Max. Section Enrollment: 40
   p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces. ☐

UCC Chair Signature/Date: __/__/__ Academic Affairs Approval Signature/Date: __/__/__

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code
☐ Basic Skill (BS) ☐ General Education (GE) ☐ Occupational Education (OC) ☐ G.E. Codes

Office of the Registrar use ONLY

Date Rec’d: ___ Date Completed: ___ Entered: SCACRSE __ SCADTL __ SCARRES __ SCAPREQ __
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a. List the changes to be made (See Proposed Changes a through p below): ☐

b. Term Effective (6 digit code only): [201101] Examples: 200801(Spring), 200805(Summer), 200808(Fall)
Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.

a. Course Prefix: HIST
b. Number: 280
   c. Enter Contact Hours per week in boxes.
      LECTure ☑ LAB ☐ INDependent Study -- Check (x) ☐
      Practicum: ☐ Seminar: ☐

d. Course Title: History of Medicine and Health Care

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.

a. Course Prefix: ☐
b. Number: ☐
   c. Enter Contact Hours per week in boxes.
      LECTure ☐ LAB ☐ INDependent Study -- Check (x) ☐
      Practicum: ☐ Seminar: ☐

d. Course Title: ☐ (Limit to 30 characters/spaces.)

e. College Code: ☐
f. Department Code: ☐

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type: ☐ Variable ☐ Fixed
h. Maximum Credit Hours: ☐
   l. Minimum Credit Hours: ☐

J. May Be Repeated for Added Credit: Check (x) ☐ Yes ☐ No

k. Levels: Check (x) ☐ Undergraduate ☐ Graduate ☐ Professional

l. Grade Method: Check (x) ☐ Normal Grading ☐ Credit/No Credit only (Pass/Fail)

m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

n. Term(s) Offered: ☐ (See instructions for listing.)
   o. Max. Section Enrollment: 40

p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces: ☐

UCC Chair Signature/Date: ☐/☐/☐

Academic Affairs Approval Signature/Date: ☐/☐/☐

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code
☐ Basic Skill (BS) ☐ General Education (GE) ☐ Occupational Education (OC) ☐ G.E. Codes

Office of the Registrar use ONLY

Date Rec'd: ☐ Date Completed: ☐ Entered: SCACRSE __ SCADTL __ SCARRES __ SCAPREQ __
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b. Term Effective (6 digit code only): 201101 Examples: 200801(Spring), 200805(Summer), 200808(Fall)
   Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.

a. Course Prefix: hist
   b. Number: 301
   c. Enter Contact Hours per week in boxes.
      LECTure ☑ LAB ☑ INDependent Study – Check (x) ☐
      Practicum: ☑ Seminar: ☑
   d. Course Title: Racism in the Modern World

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.

a. Course Prefix: ☑
   b. Number: ☑
   c. Enter Contact Hours per week in boxes.
      LECTure ☑ LAB ☑ INDependent Study – Check (x) ☐
      Practicum: ☑ Seminar: ☑
   d. Course Title: ☑ (Limit to 30 characters/spaces.)
   e. College Code: ☑ f. Department Code: ☑

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type: ☑ Variable ☑ Fixed
   h. Maximum Credit Hours ☑
   i. Minimum Credit Hours ☑

J. May Be Repeated for Added Credit: Check (x) ☑ Yes ☑ No

k. Levels: Check (x) ☑ Undergraduate ☑ Graduate ☑ Professional

l. Grade Method: Check (x) ☑ Normal Grading ☑ Credit/No Credit only (Pass/Fail)

m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

n. Term(s) Offered: ☑ (See instructions for listing.)
   o. Max. Section Enrollment: 36

p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces.

UCC Chair Signature/Date: ___________________________ ☑/___/___

Academic Affairs Approval Signature/Date: ___________________________ ☑/___/___

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code

☐ Basic Skill (BS) ☐ General Education (GE) ☐ Occupational Education (OC) ☐ G.E. Codes

Office of the Registrar use ONLY

Date Rec'd: _____ Date Completed: _____ Entered: SCACRSE ☑ SCADETL ☑ SCARRES ☑ SCAPREQ ☑
MODIFY COURSE
Course Data Entry Form

FORM F

I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE
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b. Term Effective (6 digit code only): 201101 Examples: 200801(Spring), 200805(Summer), 200808(Fall)
Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.
   a. Course Prefix      b. Number    c. Enter Contact Hours per week in boxes.
      HIST               309        LECTure ☐ LAB ☐ INDependent Study – Check (x) ☐
      Practicum: ☐      Seminar: ☐
   d. Course Title: US History 1900-1945

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.
   a. Course Prefix
   b. Number
   c. Enter Contact Hours per week in boxes.

   LECTure ☐ LAB ☐ INDependent Study – Check (x) ☐
   Practicum: ☐ Seminar: ☐
   d. Course Title: ☐ (Limit to 30 characters/spaces.)
   e. College Code: ☐ f. Department Code: ☐

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type: ☐ Variable ☐ Fixed  h. Maximum Credit Hours ☐  i. Minimum Credit Hours ☐

J. May Be Repeated for Added Credit: Check (x) ☐ Yes ☐ No

k. Levels: Check (x) ☐ Undergraduate ☐ Graduate ☐ Professional

I. Grade Method: Check (x) ☐ Normal Grading ☐ Credit/No Credit only (Pass/Fail)

m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

n. Term(s) Offered: ☐ (See instructions for listing.) o. Max. Section Enrollment: 36

p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces. ☐

UCC Chair Signature/Date: __/__/____  Academic Affairs Approval Signature/Date: __/__/____

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code
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Office of the Registrar use ONLY

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2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.

a. List the changes to be made (See Proposed Changes a through p below): ☑

b. Term Effective (6 digit code only): 201101 Examples: 200801(Spring), 200805(Summer), 200808(Fall)

Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.

a. Course Prefix: HIST
   b. Number: 310
   c. Enter Credit Hours and RH in boxes.
   
   LECTure ☑ LAB ☐ INDependent Study – Check (x) ☐
   Practicum: ☐ Seminar: ☐

   d. Course Title: US History since 1845

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.

a. Course Prefix: 
   b. Number: 
   c. Enter Credit Hours and RH in boxes.
   
   LECTure ☐ LAB ☑ INDependent Study – Check (x) ☐
   Practicum: ☐ Seminar: ☐

   d. Course Title: (Limit to 30 characters/spaces.)

   e. College Code: 
   f. Department Code: 

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

   g. Type: ☑ Variable ☐ Fixed
   h. Maximum Credit Hours: 
   i. Minimum Credit Hours: 

J. May Be Repeated for Added Credit: Check (x) ☐ Yes ☐ No

k. Levels: Check (x) ☐ Undergraduate ☐ Graduate ☐ Professional

l. Grade Method: Check (x) ☐ Normal Grading ☐ Credit/No Credit only (Pass/Fail)

m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

n. Term(s) Offered: (See instructions for listing.)

   o. Max. Section Enrollment: 38

   p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces.

UCC Chair Signature/Date: ___/___/___

Academic Affairs Approval Signature/Date: ___/___/___

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code
☐ Basic Skill (BS) ☐ General Education (GE) ☐ Occupational Education (OC) ☐ G.E. Codes

Office of the Registrar use ONLY

Date Rec'd: ___ Date Completed: ___ Entered: SCACRSE _ SCADETL _ SCARRES _ SCAPREQ
I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE

Notes:
1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.

a. List the changes to be made (See Proposed Changes a through p below):

b. Term Effective (6 digit code only): 201101 Examples: 200801(Spring), 200805(Summer), 200808(Fall)
Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.

a. Course Prefix:
   
   b. Number: 316

   c. Enter Contact Hours per week in boxes.
   
   Lecture [] Lab [] INdependent Study – Check (x) []
   
   Practicum: [] Seminar: []

   d. Course Title: Civil Rights Movement

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.

a. Course Prefix:

b. Number:

   Lecture [] Lab [] INdependent Study – Check (x) []

   Practicum: [] Seminar: []

d. Course Title: (Limit to 30 characters/spaces.)

e. College Code:

f. Department Code:

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type: [ ] Variable [ ] Fixed

   h. Maximum Credit Hours:

   i. Minimum Credit Hours:

j. May Be Repeated for Added Credit: Check (x) [ ] Yes [ ] No

k. Levels: Check (x) [ ] Undergraduate [ ] Graduate [ ] Professional

l. Grade Method: Check (x) [ ] Normal Grading [ ] Credit/No Credit only (Pass/Fail)

m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

   (See instructions for listing.)

n. Term(s) Offered:

   (See instructions for listing.)

   o. Max. Section Enrollment: 35

p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces.

UCC Chair Signature/Date: __/__/__

Academic Affairs Approval Signature/Date: __/__/__

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code

Basic Skill (BS) [ ] General Education (GE) [ ] Occupational Education (OC) [ ] G.E. Codes

Office of the Registrar use ONLY

Date Rec'd: [ ] Date Completed: [ ] Entered: SCACRSE [ ] SCADETL [ ] SCARRES [ ] SCAPREQ [ ]
I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE

Notes:
1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.

a. List the changes to be made (See Proposed Changes a through p below): ☐

b. Term Effective (6 digit code only): 201101 Examples: 200801(Spring), 200805(Summer), 200808(Fall)

Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.

a. Course Prefix  HIST  

b. Number  320  

c. Enter Contact Hours per week in boxes.

   LECTure ☒  LAB ☐  INDependent Study – Check (x) ☐

   Practicum: ☐  Seminar: ☐

d. Course Title: The US and Vietnam War

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.

a. Course Prefix  

b. Number  

c. Enter Contact Hours per week in boxes.

   LECTure ☒  LAB ☐  INDependent Study – Check (x) ☐

   Practicum: ☐  Seminar: ☐

d. Course Title:  (Limit to 30 characters/spaces.)

e. College Code:  f. Department Code:  

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type: ☐ Variable  ☐ Fixed  h. Maximum Credit Hours ☐  i. Minimum Credit Hours ☐

J. May Be Repeated for Added Credit: Check (x) ☐ Yes  ☐ No

k. Levels: Check (x) ☐ Undergraduate  ☐ Graduate  ☐ Professional

l. Grade Method: Check (x) ☐ Normal Grading  ☐ Credit/No Credit only (Pass/Fail)

m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

n. Term(s) Offered:  (See instructions for listing.)
o. Max. Section Enrollment: 38

p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces.

UCC Chair Signature/Date:  / /  

Academic Affairs Approval Signature/Date:  / /  

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code

☐ Basic Skill (BS)  ☐ General Education (GE)  ☐ Occupational Education (OC)  ☐ G.E. Codes

Office of the Registrar use ONLY

Date Rec'd:  Date Completed:  Entered: SCACRSE _ SCADTL _ SCARRES _ SCAPREQ _
I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE
Notes:
1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.

a. List the changes to be made (See Proposed Changes a through p below): ☑

b. Term Effective (6 digit code only): 201101 Examples: 200801(Spring), 200805(Summer), 200808(Fall)
Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.
   a. Course Prefix  HIST
   b. Number 325
   c. Enter Contact Hours per week in boxes.
      LECture ☑ LAB ☑ INDependent Study – Check (x) ☑
      Practicum: ☑ Seminar: ☑

d. Course Title: American Women’s History

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.
   a. Course Prefix
   b. Number
   c. Enter Contact Hours per week in boxes.
      LECture ☑ LAB ☑ INDependent Study – Check (x) ☑
      Practicum: ☑ Seminar: ☑

d. Course Title: (Limit to 30 characters/spaces.)

e. College Code: f. Department Code:

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type: ☐ Variable ☑ Fixed

h. Maximum Credit Hours

i. Minimum Credit Hours

j. May Be Repeated for Added Credit: Check (x) ☑ Yes ☑ No

k. Levels: Check (x) ☑ Undergraduate ☑ Graduate ☑ Professional

l. Grade Method: Check (x) ☑ Normal Grading ☑ Credit/No Credit only (Pass/Fail)

m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

n. Term(s) Offered: (See instructions for listing.)

   o. Max. Section Enrollment: 35

p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces.

UCC Chair Signature/Date: / /  Academic Affairs Approval Signature/Date: / / 

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code
☐ Basic Skill (BS) ☐ General Education (GE) ☐ Occupational Education (OC) ☐ G.E. Codes

Office of the Registrar use ONLY

Date Rec’d: Date Completed: Entered: SCACRSE SCADETL SCARRES SCAPREQ
I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE

Notes:
1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.

a. List the changes to be made (See Proposed Changes a through p below):

b. Term Effective (8 digit code only): 201101 Examples: 200801(Spring), 200805(Summer), 200808(Fall)
Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.

a. Course Prefix
b. Number
   
   Hist 328
   
   LECTure ☐ LAB ☐ INDependent Study - Check ☐
   
   Practicum: ☐ Seminar: ☐

d. Course Title: African-American Women's History

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.

a. Course Prefix
b. Number
   
   LECTure ☐ LAB ☐ INDependent Study - Check ☐
   
   Practicum: ☐ Seminar: ☐

d. Course Title: (Limit to 30 characters/spaces.)

e. College Code: ☐ f. Department Code: ☐

Credit Hours: Check ☐ type and enter maximum and minimum hours in boxes.

g. Type: ☐ Variable ☐ Fixed
h. Maximum Credit Hours ☐ l. Minimum Credit Hours ☐

J. May Be Repeated for Added Credit: Check ☐ Yes ☐ No

k. Levels: Check ☐ Undergraduate ☐ Graduate ☐ Professional

l. Grade Method: Check ☐ Normal Grading ☐ Credit/No Credit only (Pass/Fail)

m. CATALOG DESCRIPTION - Limit to 75 words - PLEASE BE CONCISE.

n. Term(s) Offered: (See instructions for listing.) o. Max. Section Enrollment: 35

p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces.

UCC Chair Signature/Date: ___________________________ / __/ __

Academic Affairs Approval Signature/Date: ___________________________ / __/ __

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code
☐ Basic Skill (BS) ☐ General Education (GE) ☐ Occupational Education (OC) ☐ G.E. Codes

Office of the Registrar use ONLY

Date Rec'd: ___ Date Completed: ___ Entered: SCACRSE __ SCADETL __ SCARRES __ SCAPREQ ___
MODIFY COURSE  
Course Data Entry Form  
FORM F

I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE  
Notes:  
1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.  
2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.  

a. List the changes to be made (See Proposed Changes a through p below):  

b. Term Effective (6 digit code only):  [201101] Examples: 200801(Spring), 200805(Summer), 200808(Fall)  
Note: The first four digits indicate year, the next two digits indicate month in which term begins.  

II. CURRENT: Include information that is in the current course database.  
a. Course Prefix  
  [HIST]  
b. Number  331  
c. Enter Contact Hours per week in boxes.  
  LECTure 3  
  LAB  
  INDependent Study – Check (x)  
  Practicum:  
  Seminar:  

d. Course Title:  American Cultural History to 1888  

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in  
Section I. Leave all other spaces blank.  
a. Course Prefix  
b. Number  
c. Enter Contact Hours per week in boxes.  
  LECTure  
  LAB  
  INDependent Study – Check (x)  
  Practicum:  
  Seminar:  

d. Course Title:  
  (Limit to 30 characters/spaces.)  

e. College Code:  
f. Department Code:  

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.  
g. Type:  
  [Variable]  
  [Fixed]  
h. Maximum Credit Hours  
  [ ]  
i. Minimum Credit Hours  
  [ ]  

J. May Be Repeated for Added Credit: Check (x)  
  [Yes]  
  [No]  

k. Levels: Check (x)  
  [Undergraduate]  
  [Graduate]  
  [Professional]  

l. Grade Method: Check (x)  
  [Normal Grading]  
  [Credit/No Credit only (Pass/Fail)]  

m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.  

n. Term(s) Offered:  
  (See instructions for listing.)  
  o. Max. Section Enrollment: 35  

p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces.  

UCC Chair Signature/Date:  

1/1/1  

Academic Affairs Approval Signature/Date:  

1/1/1  

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code  
  [ ] Basic Skill (BS)  
  [ ] General Education (GE)  
  [ ] Occupational Education (OC)  
  [ ] G.E. Codes  

Office of the Registrar use ONLY  

Date Rec'd:  

[ ] Date Completed:  

[ ] Entered:  SCACRSE _ SCADETL _ SCARRES _ SCAPREQ _
I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE

Notes:
1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
2. If either prefix or number is being changed, use ‘Delete Course’ and ‘Create New Course’ forms rather than this form.

a. List the changes to be made (See Proposed Changes a through p below): ☑

b. Term Effective (6 digit code only): 201101 Examples: 200801(Spring), 200805(Summer), 200808(Fall)
Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.

   a. Course Prefix   b. Number   c. Enter Contact Hours per week in boxes.
      HIST 332       LECTure ☑ LAB ☑ INDependent Study – Check (x) ☑
      Practicum: ☑ Seminar: ☑

   d. Course Title: American Cultural History since 1865

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.

   a. Course Prefix   b. Number   c. Enter Contact Hours per week in boxes.
       ☑ ☑ LECTure ☑ LAB ☑ INDependent Study – Check (x) ☑
       Practicum: ☑ Seminar: ☑

   d. Course Title: ☑ (Limit to 30 characters/spaces.)

   e. College Code: ☑ f. Department Code: ☑

   Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

   g. Type: ☑ Variable ☐ Fixed h. Maximum Credit Hours ☑ i. Minimum Credit Hours ☑

   j. May Be Repeated for Added Credit: Check (x) ☐ Yes ☑ No

   k. Levels: Check (x) ☐ Undergraduate ☐ Graduate ☐ Professional

   l. Grade Method: Check (x) ☐ Normal Grading ☑ Credit/No Credit only (Pass/Fail)

   m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.
      ☑

   n. Term(s) Offered: ☑ (See instructions for listing.) o. Max. Section Enrollment: 35

   p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces. ☑

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UCC Chair Signature/Date: ___________________________ / / 
Academic Affairs Approval Signature/Date: ___________________________ / / 

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code
☐ Basic Skill (BS) ☐ General Education (GE) ☐ Occupational Education (OC) ☐ G.E. Codes

Office of the Registrar use ONLY

Date Rec'd: _____ Date Completed: _____ Entered: SCACRSE __ SCADETL __ SCARRES __ SCAPREQ __
MODIFY COURSE
Course Data Entry Form

FORM F

Modify Course
Rev. 07/23/07

I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE

Notes:
1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
2. If either prefix or number is being changed, use ‘Delete Course’ and ‘Create New Course’ forms rather than this form.

a. List the changes to be made (See Proposed Changes a through p below): [ ]

b. Term Effective (6 digit code only): [201101] Examples: 200801(Spring), 200805(Summer), 200808(Fall)
Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.

a. Course Prefix ___________ b. Number ________ c. Enter Contact Hours per week in boxes.
   [HIST] 341 LECTure [ ] LAB [ ] INDependent Study – Check (x) [ ]
   Practicum: [ ] Seminar: [ ]

d. Course Title: [Foreign Policy—20th Century]

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.

a. Course Prefix ___________ b. Number ________ c. Enter Contact Hours per week in boxes.
   [ ] LECTure [ ] LAB [ ] INDependent Study – Check (x) [ ]
   Practicum: [ ] Seminar: [ ]

d. Course Title: [ ] (Limit to 30 characters/spaces.)

e. College Code [ ] f. Department Code [ ]

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type: [ ] Variable [ ] Fixed h. Maximum Credit Hours [ ] i. Minimum Credit Hours [ ]

j. May Be Repeated for Added Credit: Check (x) [ ] Yes [ ] No

k. Levels: Check (x) [ ] Undergraduate [ ] Graduate [ ] Professional

l. Grade Method: Check (x) [ ] Normal Grading [ ] Credit/No Credit only (Pass/Fail)

m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.
   [ ]

n. Term(s) Offered: [ ] (See instructions for listing.) o. Max. Section Enrollment: [35]

p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces. [ ]

UCC Chair Signature/Date: ____________________________ / / Academic Affairs Approval Signature/Date: ____________________________ / /

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code
   [ ] Basic Skill (BS) [ ] General Education (GE) [ ] Occupational Education (OC) [ ] G.E. Codes

Office of the Registrar use ONLY

Date Rec'd: ____ Date Completed: ____ Entered: SCACRS E __ SCADETL __ SCARRES __ SCAPREQ __
I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE
   Notes:
   1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
   2. If either prefix or number is being changed, use ‘Delete Course’ and ‘Create New Course’ forms rather than this form.
   a. List the changes to be made (See Proposed Changes a through p below):
   b. Term Effective (6 digit code only): 201101 Examples: 200801(Spring), 200805(Summer), 200808(Fall)
      Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.
   a. Course Prefix   b. Number   c. Enter Contact Hours per week in boxes.
      HIST       342   LECTure 3   LAB   INDependent Study – Check (x)  
      Practicum:  
      Seminar:  
   d. Course Title: The Civil War and Reconstruction

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in
   Section I. Leave all other spaces blank.
   a. Course Prefix   b. Number   c. Enter Contact Hours per week in boxes.
   d. Course Title:  (Limit to 30 characters/spaces.)
   e. College Code:  f. Department Code:  
   Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.
   g. Type:  Variable  Fixed  h. Maximum Credit Hours  i. Minimum Credit Hours  
   j. May Be Repeated for Added Credit: Check (x) Yes  No
   k. Levels: Check (x) Undergraduate  Graduate  Professional
   l. Grade Method: Check (x) Normal Grading  Credit/No Credit only (Pass/Fail)
   m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.
   n. Term(s) Offered:  (See instructions for listing.)  o. Max. Section Enrollment: 35
   p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces.

UCC Chair Signature/Date:  Academic Affairs Approval Signature/Date:
_________________________________________  / / 
_________________________________________  / / 

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code
☐ Basic Skill (BS)  ☐ General Education (GE)  ☐ Occupational Education (OC)  ☐ G.E. Codes

Office of the Registrar use ONLY

Date Rec’d: ___ Date Completed: ___ Entered: SCACRSE ___ SCADTL ___ SCARRES ___ SCAPREQ ___
MODIFY COURSE
Course Data Entry Form

I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE

Notes:
1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.

a. List the changes to be made (See Proposed Changes a through p below): ☑

b. Term Effective (6 digit code only): 201101 Examples: 200801(Spring), 200805(Summer), 200808(Fall)
Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.

a. Course Prefix b. Number c. Enter Contact Hours per week in boxes.
HIST 360 [LEC]ure [LAB] [INDependent Study – Check (x) ☐
Practicum: ☐ Seminar: ☐

d. Course Title: Contemporary European History

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.

a. Course Prefix b. Number c. Enter Contact Hours per week in boxes.
□ □ [LEC]ure [LAB] [INDependent Study – Check (x) ☐
Practicum: ☐ Seminar: ☐

d. Course Title: (Limit to 30 characters/spaces.)

e. College Code: ☐ f. Department Code: ☐

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type: ☐ Variable ☐ Fixed h. Maximum Credit Hours ☐ i. Minimum Credit Hours ☐

j. May Be Repeated for Added Credit: Check (x) ☐ Yes ☐ No

k. Levels: Check (x) ☐ Undergraduate ☐ Graduate ☐ Professional

l. Grade Method: Check (x) ☐ Normal Grading ☐ Credit/No Credit only (Pass/Fail)

m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

n. Term(s) Offered: (See instructions for listing.) o. Max. Section Enrollment: 35

p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces.

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UCC Chair Signature/Date: ___________________________ / / Academic Affairs Approval Signature/Date: ___________________________ / /

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code
☐ Basic Skill (BS) ☐ General Education (GE) ☐ Occupational Education (OC) ☐ G.E. Codes

Office of the Registrar use ONLY

Date Rec’d: ____ Date Completed: ____ Entered: SCACRSE _ SCADTL _ SCARRS _ SCAPREQ _
MODIFY COURSE
Course Data Entry Form

FORM F

I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE
Notes:
1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.

a. List the changes to be made (See Proposed Changes a through p below): ☐

b. Term Effective (6 digit code only): 201101 Examples: 200801(Spring), 200805(Summer), 200808(Fall)
Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.
   a. Course Prefix
   b. Number
   c. Enter Contact Hours per week in boxes.
      LECTure ☐ LAB ☐ INDependent Study – Check (x) ☐
      Practicum: ☐ Seminar: ☐
   d. Course Title: Modern Africa

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.
   a. Course Prefix
   b. Number
   c. Enter Contact Hours per week in boxes.
      LECTure ☐ LAB ☐ INDependent Study – Check (x) ☐
      Practicum: ☐ Seminar: ☐
   d. Course Title: ☐ (Limit to 30 characters/spaces.)
   e. College Code: ☐ f. Department Code: ☐

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type: ☐ Variable ☐ Fixed h. Maximum Credit Hours ☐ l. Minimum Credit Hours ☐
   J. May Be Repeated for Added Credit: Check (x) ☐ Yes ☐ No
   k. Levels: Check (x) ☐ Undergraduate ☐ Graduate ☐ Professional
   l. Grade Method: Check (x) ☐ Normal Grading ☐ Credit/No Credit only (Pass/Fail)
   m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.
   n. Term(s) Offered: ☐ (See instructions for listing.) o. Max. Section Enrollment: 39
   p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces. ☐

UCC Chair Signature/Date: __/__/____ Academic Affairs Approval Signature/Date: __/__/____

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code
☐ Basic Skill (BS) ☐ General Education (GE) ☐ Occupational Education (OC) G.E. Codes

Office of the Registrar use ONLY

Date Rec’d: ___ Date Completed: ___ Entered: SCACRSE ___ SCADET/L ___ SCARRES ___ SCAPREQ ___
MODIFY COURSE
Course Data Entry Form

I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE
Notes:
1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.

   a. List the changes to be made (See Proposed Changes a through p below): ☐

   b. Term Effective (6 digit code only): 201104 Examples: 200801(Spring), 200805(Summer), 200808(Fall)
Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.
   a. Course Prefix ☐
   b. Number ☐
   c. Enter Contact Hours per week in boxes.
      Lecture ☐
      Lab ☐
      Independent Study – Check (x) ☐
      Practicum: ☐
      Seminar: ☐
   d. Course Title: East Asia in the 20th Century

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.
   a. Course Prefix ☐
   b. Number ☐
   c. Enter Contact Hours per week in boxes.
      Lecture ☐
      Lab ☐
      Independent Study – Check (x) ☐
      Practicum: ☐
      Seminar: ☐
   d. Course Title: [Blank] (Limit to 30 characters/spaces.)
   e. College Code: ☐
   f. Department Code: ☐

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type: ☐ Variable ☐ Fixed
   h. Maximum Credit Hours ☐
   i. Minimum Credit Hours ☐

J. May Be Repeated for Added Credit: Check (x) Yes ☐ No ☐

k. Levels: Check (x) ☐ Undergraduate ☐ Graduate ☐ Professional

l. Grade Method: Check (x) ☐ Normal Grading ☐ Credit/No Credit only (Pass/Fail)

m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.
   ☐

n. Term(s) Offered: ☐ (See instructions for listing.)
   o. Max. Section Enrollment: 35

p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces.

UCC Chair Signature/Date: __/__/____

Academic Affairs Approval Signature/Date: __/__/____

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code
☐ Basic Skill (BS) ☐ General Education (GE) ☐ Occupational Education (OC) ☐ G.E. Codes

Office of the Registrar use ONLY

Date Rec'd: ☐ Date Completed: ☐ Entered: SCACRSE ☐ SCADETL ☐ SCARRES ☐ SCAPREQ ☐
I. **ACTION TO BE TAKEN:** MODIFY AN EXISTING COURSE  
**Notes:**  
1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.  
2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.  
   
a. List the changes to be made (See Proposed Changes a through p below): ☐  
   
b. **Term Effective (6 digit code only):** [201101] Examples: 200901(Spring), 200905(Summer), 200808(Fall)  
   **Note:** The first four digits indicate year, the next two digits indicate month in which term begins.  

II. **CURRENT:** Include information that is in the current course database.  
a. Course Prefix  
   b. Number  
   c. Enter Contact Hours per week in boxes.  
   
<table>
<thead>
<tr>
<th>Lecture</th>
<th>Lab</th>
<th>Independent Study</th>
<th>Check (x)</th>
<th>Practicum</th>
<th>Seminar</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>
   
   d. Course Title: **Middle East In Modern Era**  

III. **PROPOSED CHANGES:** Complete only those boxes that represent **proposed changes** identified in Section I. Leave all other spaces blank.  
a. Course Prefix  
   b. Number  
   c. Enter Contact Hours per week in boxes.  
   
<table>
<thead>
<tr>
<th>Lecture</th>
<th>Lab</th>
<th>Independent Study</th>
<th>Check (x)</th>
<th>Practicum</th>
<th>Seminar</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>
   
   d. Course Title: │ (Limit to 30 characters/spaces.)  
   e. College Code:  
   f. Department Code:  
   
   Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.  
   g. Type: ☐ Variable ☐ Fixed  
   h. Maximum Credit Hours: ☐  
   i. Minimum Credit Hours: ☐  
   j. May Be Repeated for Added Credit: Check (x) ☐ Yes ☐ No  
   k. Levels: Check (x) ☐ Undergraduate ☐ Graduate ☐ Professional  
   l. Grade Method: Check (x) ☐ Normal Grading ☐ Credit/No Credit only (Pass/Fail)  
   m. **CATALOG DESCRIPTION** – Limit to 75 words – **PLEASE BE CONCISE.**  
   n. Term(s) Offered: │ (See instructions for listing.)  
   o. Max. Section Enrollment: 35  
   p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces.  

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**UCC Chair Signature/Date:** __/__/__  
**Academic Affairs Approval Signature/Date:** __/__/__  

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**To be completed by Academic Affairs Office:** - Standard & Measures Coding and General Education Code  
☐ Basic Skill (BS) ☐ General Education (GE) ☐ Occupational Education (OC) ☐ G.E. Codes  

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**Office of the Registrar use ONLY**  
Date Rec'd: ____ Date Completed: ____ Entered: SCACRSE __ SCADETL __ SCARRSES __ SCAPREQ ___
I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE

Notes:
1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.

a. List the changes to be made (See Proposed Changes a through p below):

b. Term Effective (6 digit code only): 201101 Examples: 200801 (Spring), 200805 (Summer), 200808 (Fall)
Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.

a. Course Prefix: MIST
b. Number: 373

c. Enter Contact Hours per week in boxes.
   LECTure [ ] LAB [ ] INDependent Study – Check (x) [ ]
   Practicum: [ ] Seminar: [ ]

d. Course Title: 20th Century Russia

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.

a. Course Prefix: [ ]
b. Number: [ ]

c. Enter Contact Hours per week in boxes.
   LECTure [ ] LAB [ ] INDependent Study – Check (x) [ ]
   Practicum: [ ] Seminar: [ ]

d. Course Title: [ ] (Limit to 30 characters/spaces.)

e. College Code: [ ]  f. Department Code: [ ]

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type: [ ] Variable  [ ] Fixed
h. Maximum Credit Hours [ ]
   I. Minimum Credit Hours [ ]

j. May Be Repeated for Added Credit: Check (x) [ ] Yes  [ ] No

k. Levels: Check (x) [ ] Undergraduate  [ ] Graduate  [ ] Professional

l. Grade Method: Check (x) [ ] Normal Grading  [ ] Credit/No Credit only (Pass/Fail)

m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

n. Term(s) Offered: [ ] (See instructions for listing.)  o. Max. Section Enrollment: 35

p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces. [ ]

UCC Chair Signature/Date: ____________________________ /___/___

Academic Affairs Approval Signature/Date: ____________________________ /___/___

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code
   Basic Skill (BS)  [ ] General Education (GE)  [ ] Occupational Education (OC)  [ ] G.E. Codes

Office of the Registrar use ONLY

Date Rec’d: ____ Date Completed: ____ Entered: SCACRSE _ SCADETL _SCARRES _ SCAPREQ _
I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE

Notes:
1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.

a. List the changes to be made (See Proposed Changes a through p below): ❌

b. Term Effective (6 digit code only): 201101 Examples: 200801(Spring), 200805(Summer), 200808(Fall)
Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.

a. Course Prefix: HIST
b. Number: 375
0 3 0
lec LAB
Independent Study – Check (x) ❌
Practicum: ☐ Seminar: ☐

d. Course Title: Latin American History

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.

a. Course Prefix: ☐
b. Number: ☐
c. Enter Contact Hours per week in boxes.
lec LAB
Independent Study – Check (x) ❌
Practicum: ☐ Seminar: ☐
d. Course Title: (Limit to 30 characters/spaces.)
e. College Code: ☐
f. Department Code: ☐

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type: ☐ Variable ☐ Fixed
h. Maximum Credit Hours: ☐
i. Minimum Credit Hours: ☐

J. May Be Repeated for Added Credit: Check (x) Yes ☐ No

k. Levels: Check (x) Undergraduate ☐ Graduate ☐ Professional

l. Grade Method: Check (x) ☐ Normal Grading ☐ Credit/No Credit only (Pass/Fail)

m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

n. Term(s) Offered: (See instructions for listing.)
o. Max. Section Enrollment: 35

p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces. ☐

UCC Chair Signature/Date: ___/___/___

Academic Affairs Approval Signature/Date: ___/___/___

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code
[ ] Basic Skill (BS) [ ] General Education (GE) [ ] Occupational Education (OC) [ ] G.E. Codes

Office of the Registrar use ONLY

Date Rec’d: ___ Date Completed: ___ Entered: SCACRSE _ SCADTL _ SCARRES _ SCAPREQ _
I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE

Notes:
1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.

a. List the changes to be made (See Proposed Changes a through p below): ()

b. Term Effective (6 digit code only): 201101 Example: 200801(Spring), 200805(Summer), 200808(Fall)

Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.

a. Course Prefix: HIST
b. Number: 385

c. Enter Contact Hours per week in boxes.

| LECTure | LAB | INDependent Study – Check (x) | Practicum: | Seminar: |

| | | | | |

d. Course Title: American Military History

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.

a. Course Prefix:  
b. Number:  
c. Enter Contact Hours per week in boxes.

| LECTure | LAB | INDependent Study – Check (x) | Practicum: | Seminar: |

| | | | | |

d. Course Title: (Limit to 30 characters/spaces.)

e. College Code:  
f. Department Code:  

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type:  

h. Maximum Credit Hours  
i. Minimum Credit Hours  

J. May Be Repeated for Added Credit: Check (x) Yes  

k. Levels: Check (x) Undergraduate  

Graduate  
Professional

l. Grade Method: Check (x) Normal Grading  

Credit/No Credit only (Pass/Fail)

m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

n. Term(s) Offered:  

(See instructions for listing.)  
o. Max. Section Enrollment: 55

p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces.  

UCC Chair Signature/Date:  

/  

Academic Affairs Approval Signature/Date:  

/  

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code

Basic Skill (BS)  General Education (GE)  Occupational Education (OC)  G.E. Codes

Office of the Registrar use ONLY

Date Rec'd:  

Date Completed:  
Entered: SCACRSE __ SCADETL __ SCARRES __ SCAPREQ __
I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE

Notes:
1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.

a. List the changes to be made (See Proposed Changes a through p below):

b. Term Effective (6 digit code only): 201101 Examples: 200801(Spring), 200805(Summer), 200808(Fall)

Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.

a. Course Prefix  b. Number  c. Enter Contact Hours per week in boxes.

Practicum: Seminar:

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.

a. Course Prefix  b. Number  c. Enter Contact Hours per week in boxes.

Practicum: Seminar:

d. Course Title: (Limit to 30 characters/spaces.)

e. College Code: f. Department Code:

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type: □ Variable □ Fixed  h. Maximum Credit Hours  i. Minimum Credit Hours

J. May Be Repeated for Added Credit: Check (x) □ Yes □ No

k. Levels: Check (x) □ Undergraduate □ Graduate □ Professional

l. Grade Method: Check (x) □ Normal Grading □ Credit/No Credit only (Pass/Fail)

m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

n. Term(s) Offered: (See instructions for listing.)  o. Max. Section Enrollment: 15

p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces.

UCC Chair Signature/Date: Academic Affairs Approval Signature/Date:

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code

Basic Skill (BS) General Education (GE) Occupational Education (OC) G.E. Codes

Office of the Registrar use ONLY

Date Rec’d: Date Completed: Entered: SCAKRSE _ SCADETL _ SCARRES _ SCAPREQ _
MODIFY COURSE
Course Data Entry Form

FORM F

Modify Course
Rev. 07/23/07

I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE

Notes:
1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.

a. List the changes to be made (See Proposed Changes a through p below): 

b. Term Effective (6 digit code only): 201101  Examples: 200601(Spring), 200805(Summer), 200808(Fall)

Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.

a. Course Prefix  b. Number  c. Enter Contact Hours per week in boxes.
   HIST  411  LECture ☑  LAB ☐  INDependent Study – Check (x) ☐
   Practicum: ☐  Seminar: ☐

d. Course Title: Rise and Fall of Jim Crow

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.

a. Course Prefix  b. Number  c. Enter Contact Hours per week in boxes.

d. Course Title: (Limit to 30 characters/spaces.)

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type: ☐ Variable  ☐ Fixed  h. Maximum Credit Hours
   i. Minimum Credit Hours

J. May Be Repeated for Added Credit: Check (x) ☐ Yes  ☐ No

k. Levels: Check (x) ☐ Undergraduate  ☐ Graduate  ☐ Professional

l. Grade Method: Check (x) ☐ Normal Grading  ☐ Credit/No Credit only (Pass/Fail)

m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

n. Term(s) Offered:  (See instructions for listing.)  o. Max. Section Enrollment: 15

p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces.

_____________________________  ________________________________
UCC Chair Signature/Date:  Academic Affairs Approval Signature/Date:

_____________________________  ________________________________
To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code
   ☐ Basic Skill (BS)  ☐ General Education (GE)  ☐ Occupational Education (OC)  ☐ G.E. Codes

Office of the Registrar use ONLY

Date Rec'd: ___ Date Completed: ___ Entered: SCACRSE __ SCADTL __ SCARRRES __ SCAPREQ ___
I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE

Notes:
1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.
   a. List the changes to be made (See Proposed Changes a through p below): ☑

b. Term Effective (6 digit code only): 201101  Examples: 200801(Spring), 200805(Summer), 200808(Fall)
   Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.
   a. Course Prefix  b. Number  c. Enter Contact Hours per week in boxes.
   HIST  421  LECTure 3  LAB  INDependent Study – Check (x) ☐
   Practicum: ☐  Seminar: ☐

d. Course Title: Democracy on Trial

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.
   a. Course Prefix  b. Number  c. Enter Contact Hours per week in boxes.
   ☐  ☐  LECTure ☐  LAB ☐  INDependent Study – Check (x) ☐
   Practicum: ☐  Seminar: ☐

d. Course Title: ☐ (Limit to 30 characters/spaces.)
e. College Code: ☐  f. Department Code: ☐

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.
g. Type: ☐ Variable ☐ Fixed  h. Maximum Credit Hours ☐  i. Minimum Credit Hours ☐

j. May Be Repeated for Added Credit: Check (x) ☐ Yes ☐ No

k. Levels: Check (x) ☐ Undergraduate ☐ Graduate ☐ Professional

l. Grade Method: Check (x) ☐ Normal Grading ☐ Credit/No Credit only (Pass/Fail)

m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

n. Term(s) Offered: ☐ (See instructions for listing.)  o. Max. Section Enrollment: 15

p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces.

UCC Chair Signature/Date: ____________________________ / /    Academic Affairs Approval Signature/Date: ____________________________ / /

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code
☐ Basic Skill (BS) ☐ General Education (GE) ☐ Occupational Education (OC) G.E. Codes

Office of the Registrar use ONLY

Date Rec’d:  Date Completed:  Entered: SCACRSE _ SCADETL _ SCARRES _ SCAPERQ _
I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE
Notes:
1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.

   a. List the changes to be made (See Proposed Changes a through p below): ☑

   b. Term Effective (6 digit code only): 201101 Examples: 200801(Spring), 200805(Summer), 200808(Fall)
      Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.
   a. Course Prefix  b. Number  c. Enter Contact Hours per week in boxes.
      Hist  511  Lecture ☑  Lab ☐ Independent Study – Check (x) ☐
      Practicum: ☐  Seminar: ☐

   d. Course Title: Rise and Fall of Jim Crow

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.
   a. Course Prefix  b. Number  c. Enter Contact Hours per week in boxes.
      ☐  ☐  Lecture ☑  Lab ☐ Independent Study – Check (x) ☐
      Practicum: ☐  Seminar: ☐

   d. Course Title: ☐ (Limit to 30 characters/spaces.)

   e. College Code: ☐  f. Department Code: ☐

   Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

   g. Type: ☐ Variable  ☐ Fixed  h. Maximum Credit Hours ☐  i. Minimum Credit Hours ☐

   j. May Be Repeated for Added Credit: Check (x) ☐ Yes  ☐ No

   k. Levels: Check (x) ☐ Undergraduate ☐ Graduate ☐ Professional

   l. Grade Method: Check (x) ☐ Normal Grading ☐ Credit/No Credit only (Pass/Fail)

   m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

   n. Term(s) Offered: ☐ (See instructions for listing.)  o. Max. Sect Enrollmment: 15

   p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces. ☐

UCC Chair Signature/Date:  ______/____/____  Academic Affairs Approval Signature/Date:  ______/____/____

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code
☐ Basic Skill (BS) ☐ General Education (GE) ☐ Occupational Education (OC) ☐ G.E. Codes

Office of the Registrar use ONLY
Date Rec'd: ___ Date Completed: ___ Entered: SCACRSE _ SCADETL _ SCARRES _ SCAPREQ _
I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE

Notes:
1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.

a. List the changes to be made (See Proposed Changes a through p below): □

b. Term Effective (6 digit code only): 201101 Examples: 200801(Spring), 200805(Summer), 200808(Fall)
Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.

a. Course Prefix
   HIST

b. Course Number: 524

c. Lecture Hours per week in boxes.
   □

d. Course Title: Democracy on Trial

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.

a. Course Prefix

b. Jesus Number

j. Enter Contact Hours per week in boxes.
   □

k. Course Title: □ (Limit to 30 characters/spaces.)

l. College Code: □
f. Department Code: □

g. Type: □ Variable □ Fixed  h. Maximum Credit Hours
   □

j. May Be Repeated for Added Credit: Check (x) □ Yes □ No

k. Levels: Check (x) □ Undergraduate □ Graduate □ Professional

I. Grade Method: Check (x) □ Normal Grading □ Credit/No Credit only (Pass/Fail)

m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.
   □

n. Term(s) Offered: □ (See instructions for listing.)  o. Max. Section Enrollment: 15

p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces. □

UCC Chair Signature/Date: ________________________ /__/____

Academic Affairs Approval Signature/Date: ________________________ /__/____

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code
   □ Basic Skill (BS) □ General Education (GE) □ Occupational Education (OC) □ G.E. Codes

Office of the Registrar uses only

Date Rec'd: ___ Date Completed: ___ Entered: SCACRSE __ SCADETL __ SCARRES __ SCAPREQ __
I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE

Notes:
1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.

a. List the changes to be made (See Proposed Changes a through p below):

b. Term Effective (6 digit code only): Examples: 200801(Spring), 200805(Summer), 200808(Fall)
   Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.

a. Course Prefix:

b. Number:

   LECTure [ ] LAB [ ] INDependent Study – Check (x) [ ]

   Practicum: [ ] Seminar: [ ]

d. Course Title: [ ]

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.

a. Course Prefix:

b. Number:

c. Enter Contact Hours per week in boxes.

   LECTure [ ] LAB [ ] INDependent Study – Check (x) [ ]

   Practicum: [ ] Seminar: [ ]

d. Course Title: [ ] (Limit to 30 characters/spaces.)

e. College Code: [ ]

f. Department Code: [ ]

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type: [ ] Variable [ ] Fixed

h. Maximum Credit Hours:

i. Minimum Credit Hours:

J. May Be Repeated for Added Credit: Check (x) [ ] Yes [ ] No

k. Levels: Check (x) [ ] Undergraduate [ ] Graduate [ ] Professional

l. Grade Method: Check (x) [ ] Normal Grading [ ] Credit/No Credit only (Fass/Fail)

m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

n. Term(s) Offered: [ ] (See instructions for listing.)

o. Max. Section Enrollment: [ ]

p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces.

UCC Chair Signature/Date: ___________________________ / / 

Academic Affairs Approval Signature/Date: ___________________________ / / 

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code

[ ] Basic Skill (BS) [ ] General Education (GE) [ ] Occupational Education (OC) [ ] G.E. Codes

Office of the Registrar use ONLY

Date Rec'd: [ ] Date Completed: [ ] Entered: SCACRSE [ ] SCADETL [ ] SCARRES [ ] SCAPREQ [ ]