Members: Russell Leonard, Stephen G Poland, Thomas R Liszewski, Jennifer Hagerman, John Kantorowski, Ric Underhile, Daniel A Sleeper, Karen Nash, Anne Marie Gillespie, Michelle Weemaes

Regrets: Michelle Weemaes

Opening of the Meeting:
• Tom opened the meeting. Introductions were made. Tom reread the report presented to the Academic Senate and gave an overview of the website as a summary of previous meeting.

Old Business:
• Update of Great American Smoke-Out; Tom is meeting Thursday with American Cancer Society Representative and will be receiving No Smoking Kits and Stress Balls to pass out.
• Discussion centered on staffing a table. Critical hours for staffing are 11-1 during the lunch rush, with the hope to also catch outliers from 10-2.
• Tom showed examples of the posters he will be printing. Paul Sullivan agreed to pay for printing costs. Tom will set things up regarding distribution and he also asked that members hang up copies in their Colleges. Suggestions included bulletin boards, in classrooms, outside of the elevator entrance, etc.
• Update of Hidden Website – still not fixed (Hidden off from a link from the Academic Website only)
• Discussion regarding the need for all members to familiarize themselves with the website and then to also offer suggestions for updates.
• Discussion regarding the survey centered on the need to couple the survey with different activities (i.e. case study, presentation, follow-up, and then survey) as well as top-down by announcing the survey at the College Meetings and/or Dean’s Council. Discussion also centered on the survey as a faculty training issue that may need to be addressed at a future meeting depending upon results.
New Business

- Explanation of Threat Assessment Team (TAT) training attended by Tom and Anne. Discussion centered on whether or not this committee fit/complemented the mission of the team. It was determined more information regarding both the TAT and the Behavioral Review Team (BRT) was needed.

Task Responsibilities

Smoke-Out

- Jennifer volunteered to try to get volunteers from the Pharmacy students (she will post on their electronic message board) to staff a Smoke-Out Table.
- Tom will contact Tom Schuelke regarding possible volunteers and will also check into whether or not this can be considered a 5 Star event. He will also arrange for a table.
- Russ will e-mail Shelly Vandepanne requesting she announce to FSUS faculty regarding the Smoke-Out.

Website

- Tom will link from Personal Counseling Center website.
- Anne will check with Deb Cox regarding linking from the ECCC and/or Disabilities Services website.
- Dan will contact Ted Halm regarding linking from both MYFSU and from the Health and Wellness site under Current Students on the Main Page

Survey

- Russ will contact Jim VanTreese regarding survey results (Tom will hold off contacting Amy Ottoson until it is determined whether or not Jim has the survey results).
- Russ will contact General Counsel after getting survey results regarding policy on students under the influence in classrooms/labs.

New Business

- Russ will send out a group list of all members of this committee and will determine whether or not there is a student representative.
- Ric would like to look at survey results with respect to the new Threat Assessment Team with respect to the responsibility to intervene.
- Russ will ask Mike Cairns to address the group regarding both the TAT and the BRT (Behavioral Review Team)

Meeting Adjourned at 11:50 a.m.

Next Meeting is December 9