Minutes
Ferris State University
Health Promotions and Substance Abuse Prevention Committee
Tuesday, October 14, 2008
11-11:50 am
Birkam Health/Counseling Center

Members Present: Russ Leonard, Tom Liszewski, John Kantorowski, Anne Marie Gillespie

Regrets:

Opening of the Meeting: Russ opened the meeting

Old Business:
- Tom read the report presented to the Academic Senate from 4/11/08 as a recap from last year’s committee work.

New Business:
- Anne volunteered to be secretary, unless someone else would love to do the job.
- Tom reported the website is hidden and accessible only from the Academic Senate website. Discussion regarding linking it from the Counseling Center website, the Educational and Career Counseling Center website, Disabilities Services website, MYFSU and the Current Student links under Health and Wellness.
- Great American Smokeout is November 20th. Last year Student Government manned a table.
- Discussion regarding faculty survey mentioned in the report to the Faculty Senate.
- Discussion reading faculty training, liability issues, university policy and procedures, safety issues and threat assessment.

Task Responsibilities:
- Tom will create posters for Smokeout Distribution, will contact Paul Sullivan for Donation towards materials, and he will also contact the American Cancer Society regarding free takeaways (last year they were given stress balls and quit smoking kits)
- Russ volunteered to speak with Jim Van Treese regarding the survey results.
- Tom volunteered to speak with Amy Otteson regarding the results to determine whether or not she still has the captured data.
- John volunteered to help compile data if it is still in its raw form.
- Russ will follow up with General Counsel regarding policy.

Questions:
- Due to a miscommunication regarding new active members Russ will contact Mike Berghoef regarding new members, including student the representative. Russ will also compile new contact information for each of the members.

Meeting Adjourned at 11:55
Next Meeting is November 11, 2008