ACADEMIC STRUCTURE CORE REVIEW TEAM MEETING
3/9/11
MINUTES

In attendance: Cheryl Cluchey, Brian Craig, Fritz Erickson, Anne Marie Gillespie, Doug Haneline, Reinhold Hill, Robin Hoisington, Richard Hult, Melinda Isler, Laine Mitchell, Nate Tymes and Kim Wilber

Doug Haneline called the meeting to order. The group discussed the Core Team Action Plan (6.0) suggestions.

Doug noted that the posters currently displayed in CSS 302 will be very helpful to us as we go through the process of reviewing each college structure and acknowledged Kim Wilber for creating them.

Friday meetings will begin at 7:30 a.m.

The Core Review Team mission statement and meeting minutes will be available on the Academic Affairs Office Web site. A Campus wide announcement will include the link.

**Action:** Robin Hoisington will handle the university-wide campus announcements.

**Action:** Kim Wilber will pursue raising the size of the Lotus Notes account for Core Team members.

Doug discussed the upcoming HLC visit (April 18-20, 2011) and the need to represent the Core Team and discuss our structure review at certain meetings in preparation for the HLC visit. Laine Mitchell will represent the clerical unit; Brian Craig and Cheryl Cluchey will attend an Academic Leadership Council meeting and Doug Haneline will attend a SPARC meeting on behalf of the Core Team.

**COLLEGE OF PROFESSIONAL & TECHNOLOGICAL STUDIES OVERVIEW**
Cheryl Cluchey presented an overview of the College of Professional and Technological Studies and noted that it serves as both an academic college and as a service unit giving support to all colleges offering programs off-campus and on-line, support to faculty and assisting off-campus students. The CPTS houses three programs and a doctorate. CPTS also handles research and provides feedback on potential programs and sites as well as International programs including the Study Abroad Program.

Discussion began on incentives; how offering fewer mixed delivery courses or face-to-face courses effects revenue; funding models; on-line course delivery; appropriate places for on-line services.

**Question:** Should non-credit programming have a centralized registration/administrative oversight?

**UNIVERSITY COLLEGE OVERVIEW**
Ann Marie Gillespie presented an overview of the University College and outlined its services and how it supports the needs of on-campus students. A question was raised regarding opportunities provided for the students and if this is the only way (or place) these services can be offered. Ann Marie noted that in the past these services were offered under other areas including Student Development Services. Now University College is a ‘one-stop-shop’ for student services. Under-prepared students
are a priority for the University College (versus colleges in which they are enrolled). University College is a “decentralized Registrar System;” counselors are not “registrars.” It was noted that the University College promotes success and graduation with a closer academic link than an outside student services area could provide.

Question: Should the mission be expanded to include faculty support, grants/academic research, writing, center, media production (these kinds of components)?

Question: What about Clep testing/proctoring? Ann Marie noted that tests cannot be proctored at this time due to current staffing issues.

Discussion began on the need to develop a testing center; current staffing/spacing prohibits the creation of one. Counselors are embedded in specific colleges, and administratively are under the umbrella of the University College.

Question: What could be easily handled in a testing center?

**FLITE OVERVIEW**

Melinda Isler presented an overview of FLITE’s systems and operations. Budget cuts, off-campus, and instructional technology (IT) support are issues. Discussion began on the Media Production operation and the consideration of where it should be housed.

The many IT needs of FLITE were discussed; FLITE is a very large consumer and a structure is needed to manage these needs. Discussed the idea of “academic computing” and if different structures should be created. Is there a logical successor of Media Production?

Meeting summary/wrap-up:

Questions:

- How do we keep track of what is proposed?
- When can we deal with proposals and consensus?

**Action:** Plan on a retreat on April 2nd from 8:30-4:00 p.m. More details to come.

Submitted by Robin Hoisington