

# FERRIS STATE UNIVERSITY

## Business Policy Letter 2008:10

TO: All Members of the University Community

2008:10

DATE: March 2008

## TRANSPORT of SICK & INJURED

### I. INTRODUCTION:

Persons who are sick or injured on the campus of Ferris State University or Kendall College of Art & Design (or the off-campus site of a University-affiliated function), and are in need of emergency transportation, must be transported according to the provisions of this policy.

### II. POLICY:

When someone becomes seriously ill or sustains serious injury, 911 must be called immediately.

If an illness or injury appears non-life-threatening, and the sick or injured person is conscious, is able to make the decision themselves, and is able to provide or secure their own transportation to a medical facility or elsewhere, the University is not involved in the decision.

University personnel should not transport anyone who is seriously ill or injured, but should, instead, obtain emergency assistance by calling 911.

The University is not responsible for costs incurred through emergency transportation; such costs are the responsibility of the injured person.

### III. POLICY EXCEPTIONS:

Under certain circumstance, and at the express direction of the Director of Public Safety or his/her designee, the Ferris State University Campus Police may provide transportation of sick or injured persons.

If an employee illness or injury appears non-life-threatening, and the sick or injured employee is conscious and able to make the decision themselves, University personnel may transport a fellow employee to a medical facility, provided the sick or injured employee has so requested. Work-related illness or injury to University employees is subject to *Workers' Compensation (FSU-HRPP 04:01)*.

### RELATED

**DOCUMENTS:** *Treatment of Students Injured in Class (BPL 1997:17)*  
*Workers' Compensation (FSU-HRPP 04:01)*  
*Student Injury/Incident Report or Employee Incident Report Form*

Richard Duffett, Vice President for Administration and Finance  
Contact: Department of Public Safety