

**To:** Academic Senate  
**From:** Office of the Provost  
**Date:** August 18, 2016  
**Subject:** Responses to Academic Program Review Recommendations

**APR RECOMMENDATIONS 2015-2016**

*Academic Affairs*

**Process Improvements**

<b>APR Recommendation January, 2016</b>		<b>Provost Response</b>
It is recommended that the meeting between the Academic Senate and the Academic Program Review Council, at which the APR recommendations for the cycle are presented for approval, take place no later than December 1 of the current cycle.		This recommendation is strongly endorsed. This will enable academic leadership and faculty with time to begin to address the recommendations in the second semester of the review year.
It is recommended that any request for a program review outside the established calendar be approved by the Senate Executive Committee.		This recommendation is strongly supported. The Executive Committee should have strong justification for any delays because schedules are published well in advance.

**General Recommendations**

<b>APR Recommendation January, 2016</b>		<b>Provost Response</b>
The University is encouraged to work in collaboration with the Academic Senate and College Deans to ensure fair and comprehensive representation on the APR Council.		The Provost's Office will reinforce the importance of the APR process and this work, with both faculty and administrative personnel, but populating Senate committees is fully within the domain of the Academic Senate.
The University is encouraged to work in collaboration with the Academic Senate and College Deans to facilitate a culture of support regarding the program review process at FSU.		The value of the program review will be the subject of a conversation at an upcoming Dean's Council meeting. Deans report that they value the process and will institute

		<p>practices to evaluate the progress of programs being reviewed in their areas. One example is a plan for update meetings in October and March. The APRC can also aid in this process by keeping deans in the communication loop, such as when programs have not been producing their reports according to the schedule or when progress is missing. Academic Program Review is a vital evaluation and improvement initiative.</p> <p>There will be emphasis from the Provost's office to the deans that reports to the APR will be detailed and complete.</p>
<p>In response to recommendations from the 2013/2014 APR cycle regarding the "roles, responsible parties, duties, and support for program-level marketing and promotion" the Provost's Office stated, "Program-level marketing resides with the faculty of the programs" and "Decisions about allocation of human and fiscal resources in support of program marketing are made at the College level." The University is encouraged to work in collaboration with College Deans to ensure that proper training, development, and allocation of resources is available in equitable terms so that all FSU programs have an opportunity to engage in effective program-level marketing and promotion activities.</p>		<p>Much of the most effective marketing for programs is conducted by the faculty who know the career outlook and program benefits best. Examples include presentations in high schools about the career opportunities; attendance at secondary-school events, such as career fairs; the Trends conference (where all community colleges are represented); the Career Conference (where faculty from career centers and K-12 schools are present); and hosting special events, such as robotics or health career camps. Some programs assure that they have up-to-date program information that they share with admissions representatives. Some maintain a social media presence, including heightened attention to the vibrancy of program websites. Some produce spotlight videos, often working with TDMP students. Each year \$30,000 is available from Academic Affairs to support some of these initiatives</p>

		<p>and information has again been shared with the colleges about the availability of this information. Given the continued fiscal constraints, if program-level marketing is a priority, the faculty and leadership within the colleges will need to reallocate efforts and required finances to support this need. The sheer number of programs (more than 200) makes this a monumental task to sufficiently represent each program. A question that should continue to be asked is whether all programs can be adequately supported.</p>
<p>The University is encouraged to explore the potential for a dedicated alumni relations liaison within each college.</p>		<p>The deans who responded concur that this would be a valuable addition in their colleges; and they also believe this person must be skilled in development work. Conversations will continue between Advancement and the Colleges' deans to determine how best to support this need. This is yet another of the valuable additions that may require reallocation of other resources. One dean also noted that "only program faculty are able to establish meaningful and enduring links with alumni" and that software that would better enable making these connections. This will be a topic for continued conversation at the Deans' Council.</p>
<p>The University is encouraged to investigate any relationship between facility and equipment quality and enrollment.</p>		<p>One dean observed that the University could do more in promoting the quality of our facilities, with the Optometry buildings and the Shimadzu as specific examples. Another dean observed that having more faculty involved with students in undergraduate research would also contribute to enhancing enrollment attractiveness, as these collaborations "show employers that</p>

		students can conceive an idea, implement it, and present it.” The deans who responded concur that facilities do have an impact for programs where facilities are key, but this is not the case for all programs. In addition, deans occasionally embark on fund-raising efforts to provide required updates.
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**Honors**

The Council recommended to **Continue the Program**. The program merits continuation. Minor modifications may be needed.

APR Recommendation January, 2016	Dean’s Follow-up Response September, 2016	Provost Response
<p>APRC OFFERS THE FOLLOWING SUGGESTIONS FOR PROGRAM IMPROVEMENT:</p> <ul style="list-style-type: none"> <li>•The program is encouraged to continue to work in collaboration with college and university administration in development of a beneficial Honors faculty arrangement.</li> <li>•The program is encouraged to continue to work toward full development and implementation of program-level student learning outcomes, assessment, and implementation of results.</li> <li>•The program is encouraged to continue to strive toward industry-specific accreditation.</li> <li>•The program is encouraged to continue to work toward an Honors presence in Grand Rapids and other FSU locations.</li> <li>•The program is encouraged to continue to explore the potential for Honors to evolve into a stand- alone college within FSU.</li> </ul>	<p>(1)The Program agrees. The current system depends on the personal relationship between the director and the department chairs to ensure that Honors-qualified faculty are teaching Honors courses. While this system is satisfactory with the individuals currently in these positions, it is unwise to build an institutional structure that crucially depends on the personalities of individuals. We would prefer that these relationships were codified in writing and reviewed through the institutional mechanism of faculty self-governance.</p> <p>(2) Honors will. Now we have on-going assessment of two of our four program-level goals: the curricular and cultural enrichment. Service and Leadership goals and assessment protocols are still in development. We expect to have a robust assessment plan by the end of the 2016-2017 academic year.</p> <p>(3) Honors agrees. The NCHC’s compromise position of offering ‘NCHC-approved’ external reviewers, but stopping short of ‘accreditation’ will no doubt remain in place for the next few</p>	<p>The Provost’s Office concurs with the program’s responses and compliments the Honors program for its thorough response.</p> <p>The proposal for an Honors College is one that should be considered but this response is not a commitment that this is a desired direction. The merits of such a proposal would require broad-based conversations and deliberations.</p>

	<p>years, and it is likely that the next APR review in 2021 will be under the same conditions as this one.</p> <p>Since the completion of the APR process, Dr. Bradley has been appointed to the NCHC's Evaluation and Assessment committee, and is currently awaiting approval by the Board to become a NCHC-approved external reviewer. (4) Agreed. This may take some time, but conversations with Kendall have already begun. There are a number of critical issues that need to be examined before such a program can be developed, including the next bullet point in the APRC recommendations. (5) We asked the external reviewers to address this question directly in their report. It was their opinion that the Program is clearly headed in the right direction to become a stand-alone college, but it is not quite ready to become so. Of critical importance are the points raised by the APRC: Honors faculty, a complete roll out of the new curriculum, completing the assessment plan, and a strategy to support other campus and commuters to the Big Rapids campus require attention.</p>	
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*College of Arts & Science*

- Biology (BS)**
- Biology (BA)**
- Biology (Minor)**
- Cell and Molecular Biology (Minor)**

The Council recommended to **Continue the Program**. The program merits continuation. Minor modifications may be needed.

<p style="text-align: center;"><b>APR Recommendation January, 2016</b></p>	<p style="text-align: center;"><b>Dean's Follow-up Response September, 2016</b></p>	<p style="text-align: center;"><b>Provost Response</b></p>
<p>The program is encouraged to continue to strive toward quality improvement through enhanced monitoring and analysis of each minor.</p>	<p>The program will collect data from alumni and students on volunteer and employment successes for the next APR. The dean's office will also work with Institutional Research to develop more robust reports that can be used to collect enrollment and demographic materials on minors. Additionally, all programs are developing a formative assessment plan to augment the summative assessment and to align program outcomes with curricula. This is currently in process based on college goals to be implemented in the Fall 2017 semester.</p>	<p>The Provost's Office supports the Dean's Response.</p>
<p>The program is encouraged to continue progress in the elimination of the BA in Biology.</p>	<p>This has been eliminated through the curricular process.</p>	<p>The Provost's Office supports the Dean's Response.</p>
<p>College administration is encouraged to work in collaboration with program representatives in addressing the challenge of decreasing program-related job growth in the State of Michigan.</p>	<p>The college has met with our Admissions recruiting team to discuss programs that they need help with recruiting (including this one). We are in the process of putting info together for admissions on each of these programs. We are also reassessing our marketing materials to update. We are working to have "Program Spotlight" videos for all of our programs. Finally, we will be utilizing social media (established by 9-23-16) to reach out to potential students.</p>	<p>The Provost's Office supports the Dean's Response.</p>
<p>College administration is encouraged to work in collaboration with program representatives in addressing identified lab space renovation needs.</p>	<p>The college has worked with the department to identify lab space renovation needs. Chair Lipar is updating the quote from 2013 so we can proceed in searching for funding.</p>	<p>The Provost's Office supports the Dean's Response.</p>
<p>The program is encouraged to reinvigorate active input from its advisory committee.</p>	<p>The college is assessing the involvement of all advisory committees to determine ways in which to best use their expertise.</p>	<p>The Provost's Office supports the Dean's Response.</p>
<p>The program is encouraged to continue to strive toward student understanding of the</p>	<p>The expanded curriculum proposal to address this will be submitted in the 2016-2017 academic year.</p>	<p>The Provost's Office supports the Dean's Response.</p>

scientific research process earlier in the curriculum.		
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**Chemistry (BA)**  
**Biochemistry (BA)**

The Council recommended to **Continue the Program**. The program merits continuation. Minor modifications may be needed.

<b>APR Recommendation January, 2016</b>	<b>Dean's Follow-up Response September, 2016</b>	<b>Provost Response</b>
The program is encouraged to strengthen their progress in measuring and implementing student learning outcomes at the program level – including continued refinement of a program outcome curricular map.	All programs are developing formative and summative assessment plans. Program SLOs are being developed and aligned with curricula. This is currently in process based on college goals to be implemented in the Fall 2017 semester.	The Provost's Office supports the Dean's Response.
The program is encouraged to standardize the assessment of student laboratory skills.	For the introductory and biochemistry courses, the program will develop these assessments in the Spring 2017 to be tested in the Fall 2017. CHEM 322 has a standard assessment in place because this is the research-based course in which students conduct two extended projects, reporting on the projects in writing, through oral presentations, and at a poster session.	The Provost's Office supports the Dean's Response.
The program is encouraged to work with college administration to increase program faculty service at the university and community level.	Chair Frank and the dean are working together to better document the service that faculty are doing and to identify opportunities to utilize faculty strengths at the university and community levels.	The Provost's Office supports the Dean's Response.

**Spanish (Minor)**

The Council recommended to **Continue the Program**. The program merits continuation. Minor modifications may be needed.

<b>APR Recommendation January, 2016</b>	<b>Dean's Follow-up Response September, 2016</b>	<b>Provost Response</b>
The program is encouraged to continue to work in collaboration with the College of Arts and Sciences administration in promoting to advisors and others the benefits of completing a minor.	Chair Courtright-Nash had a meeting with the Directors of Student Academic Affairs for each college in Spring 2016 to discuss recruiting for the program. We are watching enrollments to determine if this was effective.	The Provost's Office supports the Dean's Response.

The program is encouraged to continue to work in collaboration with the Center for Latin@ Studies in the expansion of Hablemos: Speaking Spanish Together into the Grand Rapids market.	The program continues to work with Latin@ Studies. The college is sponsoring a course for Hablemos taught by Monica Rodriguez.	The Provost's Office supports the Dean's Response.
The program is encouraged to continue work in the development of summer language camps for children.	The program is working on design of a summer camp and hopes to offer the camp in the summer of 2017.	The Provost's Office supports the Dean's Response.

<i>College of Business</i>
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**Business Data Analytics (B.S.)**  
**Data Mining (Certificate)**  
**Research Methods and Applications (Minor)**

The Council recommended to **Continue the Program With Reporting**. See detail list from APRC recommendation for follow-up report.

<b>APR Recommendation January, 2016</b>	<b>Dean's Follow-up Response September, 2016</b>	<b>Provost Response</b>
APRC RECOMMENDS AN UPDATED REPORT REGARDING PROGRAM STATUS BASED ON THE FOLLOWING: <ul style="list-style-type: none"> <li>•The Business Data Analytics program has struggled to attract majors since its inception in 2008.</li> <li>•The Business Data Analytics program does not appear to make program improvement decisions based on formal processes and procedures or the analysis of collected data.</li> <li>•The Business Data Analytics program does not appear to have formalized a long-term strategic plan with measurable plans of action for improved program quality.</li> </ul>	The report has been submitted.  Enrollment, though still low, increased from 11 (F15) to 16 (F16).  The integration of SAS tools (and certification) to enhance program value and appeal is being explored.	The Provost's office is pleased to see the enrollment improvement coupled with the exploration of program enhancements.
IT IS REQUESTED THAT THE PROGRAM SUBMIT A REPORT TO THE PROGRAM REVIEW COUNCIL NO LATER THAN SEPTEMBER 15, 2016	(1) Program-level outcomes, assessment methods, and process for improvement have been developed and are being entered into TracDat, with review/action process to follow.	The Provost's office comments the program for its progress in assessment tracking, planning, and promotion.



<p>WHICH IS TO INCLUDE THE FOLLOWING:</p> <ul style="list-style-type: none"> <li>•Program-level student learning outcomes, assessment methods, and the process for program improvement based on assessment analysis results.</li> <li>•Short and long term strategic plan for program direction and quality including measurable program goals.</li> <li>•A marketing and promotion plan for increased program enrollment.</li> </ul>	<p>(2) Short- and long-term plans have been developed and attainment of program goals will be assessed.</p> <p>(3) A marketing and promotion plan has been created, including outreach to Honors students, involvement in Day of Discovery recruiting, and the development of promotional materials.</p>	
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**Computer Information Technology (B.S.)**  
**Computer Information Technology (Minor)**

The Council recommended to **Continue the Program With Redirection**. See detail list from APRC recommendation for follow-up report.

<p><b>APR Recommendation</b> <b>January, 2016</b></p>	<p><b>Dean's Follow-up Response</b> <b>September, 2016</b></p>	<p><b>Provost Response</b></p>
<p>APRC RECOMMENDS REDIRECTION BASED ON THE FOLLOWING:</p> <ul style="list-style-type: none"> <li>•The program appears to have operated with limited program oversight and formal quality improvement procedures.</li> <li>•The program appears to have operated without a strategic plan for continued program improvement.</li> <li>•The program appears to have operated without analysis and implementation of program-level student learning outcome results.</li> <li>•The program has been negatively impacted by over loaded faculty teaching within the program.</li> <li>•The program has been negatively impacted by a Program Champion charged with overseeing both the Computer Information Technology and Computer Information Systems programs.</li> </ul>	<p>The faculty member who previously represented the program (regrettably, with some inaccuracy) is no longer with the university. The current report provides a more accurate picture of program history and status, which might have precluded some of the APRC recommendations. Professor Hardman is actively engaged in ensuring that issues are addressed and the program enhanced. A search is currently underway for a new faculty member with qualifications specific to the CIT program.</p> <p>Staffing needs will be accommodated by faculty teaching in both CIS and CIT, or reallocating positions as they become available (e.g., from CIS, which has several faculty nearing retirement).</p>	<p>The Provost's Office supports the Dean's Response.</p>

<p>IT IS REQUESTED THAT THE PROGRAM SUBMIT A REPORT TO THE PROGRAM REVIEW COUNCIL NO LATER THAN SEPTEMBER 15, 2016 WHICH ADDRESSES THE FOLLOWING:</p> <ul style="list-style-type: none"> <li>•COB administration is encouraged to work with program representatives to determine the appropriate role the program's curriculum should fill within the college.</li> </ul>	<p>Report has been submitted.</p> <p>COB administration has met with program representatives and discussed the issues and how they might reasonably be addressed. The program is felt to be a valuable one, and will be supported within the constraints confronting the institution.</p>	<p>The Provost's Office supports the Dean's Response.</p>
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**Fleet Management (Minor)**

**Fleet Management (Certificate)**

The Council recommended to **Continue the Program With Reporting**. See detail list from APRC recommendation for follow-up report.

<p><b>APR Recommendation January, 2016</b></p>	<p><b>Dean's Follow-up Response September, 2016</b></p>	<p><b>Provost Response</b></p>
<p>APRC RECOMMENDS AN UPDATED REPORT REGARDING PROGRAM STATUS BASED ON THE FOLLOWING:</p> <ul style="list-style-type: none"> <li>•The Fleet Management program appears to suffer from limited program oversight.</li> <li>•The Fleet Management program has had limited success attracting students.</li> <li>•The Fleet Management program does not appear to make program improvement decisions based on formal processes and procedures or the analysis of collected data.</li> <li>•The Fleet Management program does not appear to have formalized a long-term strategic plan with measurable plans of action for improved program quality.</li> </ul>	<p>The inattentiveness identified in these recommendation appears to have stemmed from the joint nature of the program (by COB, for CET). While no faculty are officially assigned to this program, Dr. Tower (COB) and Prof. Maike (CET) will work together to address program issues, including assessment, and efforts to enhance enrollment.</p>	<p>The Provost's Office supports the Dean's Response.</p>
<p>IT IS REQUESTED THAT THE PROGRAM SUBMIT A REPORT TO THE PROGRAM REVIEW COUNCIL NO LATER THAN SEPTEMBER 15, 2016 WHICH IS TO INCLUDE THE FOLLOWING:</p>	<p>Report has been submitted.</p> <p>The issues noted have been responded to, and possible solutions set forth.</p>	<p>The Provost's Office supports the Dean's Response.</p>

<ul style="list-style-type: none"> <li>•Program-level student learning outcomes, assessment methods, and the process for program improvement based on assessment analysis results.</li> <li>•Short and long term strategic plan for program direction and quality including measurable program goals.</li> <li>•A marketing and promotion plan for increased program enrollment.</li> <li>•Identification of a program champion and plans to provide collaborative program oversight.</li> </ul>		
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***College of Engineering Technology***

**CAD Drafting and Tool Design Technology (AAS)**

The Council recommended to **Continue the Program with Redirection**. See detail list from APRC recommendation for follow-up report.

<p style="text-align: center;"><b>APR Recommendation January, 2016</b></p>	<p style="text-align: center;"><b>Dean’s Follow-up Response September, 2016</b></p>	<p style="text-align: center;"><b>Provost Response</b></p>
<p><b>APRC RECOMMENDS REDIRECTION BASED ON THE FOLLOWING:</b></p> <ul style="list-style-type: none"> <li>•Program enrollment is down approximately 40% from ten years ago.</li> <li>•The program has operated with limited program oversight and formal quality improvement procedures.</li> <li>•The program has operated without a strategic plan for continued program improvement.</li> <li>•The program has operated without program-level student learning outcomes.</li> <li>•The program has been negatively impacted by over loaded faculty teaching within the program.</li> <li>•The program has been negatively impacted by declining faculty numbers.</li> </ul>	<p>Marketing efforts will need to be stepped up. With only one faculty, it is difficult for just one person to teach and make marketing visits as well. Visits to Ferris may help that effort. I will speak to Dan regarding this.</p> <p>Program oversight is limited as the one and only faculty teaches most all of the courses. Being a smaller program there isn’t a Program Coordinator. Evaluation by advisory board members is a good alternative for evaluation now.</p> <p>The program will develop a strategic plan along with the curriculum development committee. This will be done this fall semester.</p>	<p>Given that plans have been pending for a couple years, the Provost’s Office will expect an implementation plan not later than the end of the fall semester, as the Dean has indicated. The program must be held accountable for correction of the deficiencies noted by the APR committee, including evidence of a systematic approach to learning assessment along with program- and course-level learning outcomes and a viable plan for addressing the faculty load questions raised by APRC.</p>

	Program level learning outcomes have been developed and are in the process of review. The one faculty member will utilize the current adjunct to assist with course level outcomes and entering them into TracDat.	
IT IS REQUESTED THAT THE PROGRAM SUBMIT A REPORT TO THE PROGRAM REVIEW COUNCIL NO LATER THAN SEPTEMBER 15, 2016 WHICH ADDRESSES THE FOLLOWING: •CET administration is encouraged to work with program representatives to determine the appropriate role the program's curriculum should fill within the college.	Curriculum development committee formed, focus on 4 objectives to move forward with major CDTD program changes. Currently only one faculty member in the program.	See above.

**Electrical/Electronics Engineering Technology (BS)**  
**Industrial Electronics Technology (AAS)**  
**Industrial Control Systems (Minor)**

The Council recommended to **Continue the Program with Enhancement**

<b>APR Recommendation January, 2016</b>	<b>Dean's Follow-up Response September, 2016</b>	<b>Provost Response</b>
APRC OFFERS THE FOLLOWING SUGGESTIONS FOR PROGRAM IMPROVEMENT: •The program is encouraged to work with college and university administration in the improvement and/or acquisition of quality equipment required for teaching. •The program is encouraged to increase formal oversight for the minor. •The program is encouraged to work with college and university administration to investigate the addition of tenure line program faculty in order to reduce current faculty overload and improve overall program quality.	Shared one-time dollars and Perkins funding (with other programs within the CET) has been the only source of equipment dollars. The program will initiate an active equipment solicitation project to implement with their summer internship visits to companies.  The minor was recently accredited by ABET. The continuous improvement process for the minor is now monitored by the program and validated by ABET.  Justification for a new faculty member was completed and submitted last year. It was supported by the deans and submitted to the provost for award.	The provost's office supports the Dean's response.

<p>APRC OFFERS THE FOLLOWING SUGGESTIONS FOR PROGRAM ENHANCEMENT:</p> <ul style="list-style-type: none"> <li>•The APRC recognizes the overall quality of the Electrical/Electronics program both to program students and the University. The program provides students an in-demand education while serving the University as an ambassador through alumni and industry relationships. The APRC has recognized two limitations to program quality improvement and growth to be the overall quality of laboratory equipment and the number of program faculty both in terms of a quality working environment but as a marketing tool for prospective students and their parents. The University is encouraged to work with college administration and program personnel in the improvement and/or acquisition of quality laboratory equipment and an adequate number of tenure line faculty.</li> </ul>	<p>The dean and school director are both working towards acquiring new equipment as well as new faculty for the programs. The program will increase industry partner contacts through the advisory board and also summer internship visits. Consignment as well as donation of equipment will be more actively sought. Overall CET equipment needs is a goal of the current capital campaign for the annex addition and expansion.</p>	<p>The Provost's Office supports the Dean's Response.</p>
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**Mechanical Engineering Technology (BS)**  
**Mechanical Engineering Technology (AAS)**

The Council recommended to **Continue the Program with Enhancement.**

<p><b>APR Recommendation</b> <b>January, 2016</b></p>	<p><b>Dean's Follow-up Response</b> <b>September, 2016</b></p>	<p><b>Provost Response</b></p>
<p>APRC OFFERS THE FOLLOWING SUGGESTIONS FOR PROGRAM IMPROVEMENT:</p> <ul style="list-style-type: none"> <li>•College administration is encouraged to work with program representatives to increase program faculty service at the university and community level.</li> <li>•College administration is encouraged to work with program representatives to investigate the</li> </ul>	<p>Due to open positions within this program area, the current teaching overloads do not allow existing faculty to take on more service and committee work. They are currently on: university level (Senate), the college level (promotion and curriculum), and at the community level (soccer, STEM initiatives, and church activities).</p>	<p>The planned addition to the Swan Annex provides an excellent opportunity for in-depth consideration of the curriculum to assure that it reflects leading-edge programming for the discipline. Rather than anecdotal evidence from employers, the College is encouraged to conduct a more systematic review that would inform the program expansion and leadership.</p>

<p>disparity between the number of students admitted into the program and the number that enroll.</p> <ul style="list-style-type: none"> <li>•The program is encouraged to benchmark overall program quality (including facilities and equipment) with competing and exemplar programs.</li> <li>•College administration is encouraged to work with program representatives in the improvement and/or acquisition of quality laboratory space.</li> </ul>	<p>Analysis of the disparity will be looked at more closely, but the program cannot handle higher enrollments at this time, given faculty and facility needs.</p> <p>As part of the internship follow-up, faculty discuss the quality of the program with the employers. There is anecdotal evidence that the MET program provides industry with quality graduates. This is supported by the placement rates of the graduates.</p> <p>The completion of the Swan Annex addition and expansion includes updated and increased facilities for this program.</p>	
<p>APRC OFFERS THE FOLLOWING SUGGESTIONS FOR PROGRAM ENHANCEMENT:</p> <ul style="list-style-type: none"> <li>•The APRC recognizes the overall quality of the Mechanical Engineering Technology program both to program students and the University. The program provides students an in-demand education while serving the University as an ambassador through participation in local and national outreach. Both the APRC and the program’s accrediting agency have recognized one limitation to program quality improvement and growth to be the overall quality of laboratory space both in terms of a quality working environment but as a marketing tool for prospective students and their parents. The University is encouraged to work with college administration and program personnel in the improvement and/or acquisition of quality laboratory space.</li> </ul>	<p>The building of Included in the Swan Annex Capital Campaign Project approved by the state.</p> <p>During the last APR cycle, the recommendation for Program Enhancement was for an additional faculty line (for a total of six positions). The program is currently operating with four. The enrollment in the MET program continues to increase and all four faculty are all operating on overload. The program faculty provided justification for a new tenure line faculty position again last year. Based on this data, the Dean has requested a new tenure track faculty line in addition to the replacement position left vacant by a recent resignation..</p>	<p>Provost’s office confirms the importance of the Swan Annex in addressing the facilities limitations, and it encourages robust consideration of extending its leading-edge programming for the new facility.</p>

*College of Health Professions*

**Allied Health Sciences (BS)  
Allied Health Sciences (AAS)**

The Council recommended to **Continue the Program**. The program merits continuation. Minor modifications may be needed.

APR Recommendation January, 2016	Dean's Follow-up Response September, 2015	Provost Response
<p>APRC OFFERS THE FOLLOWING SUGGESTIONS FOR PROGRAM IMPROVEMENT:</p> <ul style="list-style-type: none"> <li>•The program is encouraged to continue to strive toward quality improvement through enhanced monitoring and analysis of program graduates.</li> </ul>	<p>Employment rates from May 2015, August 2015, and May 2016 graduates have been analyzed and monitored.</p> <p>May 2015 graduate results: 53% working in discipline, 5% not working and 42% unknown/NA.</p> <p>August 2015 graduate results: 82% working in discipline, and 18% working but not in discipline.</p> <p>May 2016 graduate results: 33% working in discipline, 43% eligible but awaiting clinical license, 22% unknown/NA</p>	<p>It appears that the College is monitoring enrollments and we should expect that leadership and faculty will take actions as appropriate to address their findings.</p>
<ul style="list-style-type: none"> <li>•The program is encouraged to work in collaboration with College of Health Professions administration in exploring the potential for a program coordinator dedicated to the program.</li> </ul>	<p>The College of Health Professions (CHP) is currently exploring a departmental restructure and reorganization so the CHP administration has decided to delay the appointment of an Allied Health Sciences program coordinator until the reorganization is completed this year. There has been faculty interest and input regarding the appointment of a program coordinator for the Allied Health Science degree program. A program coordinator is expected to be announced for the 2017-18 academic year.</p>	<p>Organization of the functions within colleges is clearly in the domain of the academic administration of the College. The Provost's Office does not specify the administrative structure. In general, structures adapt to both the changing needs and the shifting resources.</p>
<ul style="list-style-type: none"> <li>•The program is encouraged to establish an advisory committee as an additional way to monitor and improve program quality.</li> </ul>	<p>An advisory committee for the Allied Health Sciences degree programs has been identified. The advisory board is comprised of employers, adjunct faculty, graduates, current students, faculty, and administration. An advisory board meeting is scheduled for November 2016.</p>	<p>The Provost's Office applauds the addition of an Advisory Committee. This committee may also assist faculty and leadership to address the issues raised above concerning employment outlook.</p>

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