

Transfer Credit Policy
Doctorate in Community College Leadership

In some circumstances, Ferris State University will accept transfer credits toward the Doctorate in Community College Leadership. In no case will more than 30 percent of the credits for the program be accepted as transfer credits. The current program requires 61 credits, which means the maximum number of credits to be accepted for transfer will be 18. All dissertation credits must be earned through Ferris State University. Each case will be considered independently by a team of three professional program personnel convened to evaluate the request. The following conditions must be met for transfer credits to be considered:

- The credits must have been earned after the award of a master's degree
- Credits must be for graduate-level courses from a regionally accredited university with a grade of B or better
- Credits must have been earned within the five years prior to admission to Ferris' DCCL program
- Credits must have been earned in areas relevant to the requirements for the Doctorate in Community College Leadership, such as leadership or research

It will be the responsibility of the review team to develop a modified program of study for the student based on those courses earning transfer credit. Prospective students should submit a request for transfer credit evaluation that includes official transcripts and syllabi at the time of submission of the admissions application. A preliminary transfer evaluation will be provided for those who want general feedback about the likelihood of acceptance of their credits, but the review committee who will also use the admissions materials in their decision process, makes the final determination.

The form requesting transfer credits can be found on the admission page of the DCCL website. This should be submitted along with official transcripts and syllabi for the courses being submitted for evaluation. All transfer credit requests must be submitted by the end of the first term of enrollment, usually August of the first year.