May 7, 2013 Dean's Council Meeting Minutes

Present: Paul Blake, David Damari, Steve Durst, Fritz Erickson, Scott Garrison, Robin Hoisington,
Don Green, Michelle Johnston, Rick Kurtz, David Nicol, Bill Potter, Karen Strasser, Kim Wilber,
Larry Schult for JK Yates
Guests: Elise Gramza, Registrar
Tami Grunow, Associate Vice President, HR

Outsourcing Diploma Printing
Elise Gramza gave an overview of Ferris' history of printing diplomas and explained that historically, the printing of diplomas has been done in-house. The Registrar's Office has been actively researching the possibility of outsourcing of diploma printing and has reviewed information supplied from three different vendors. The goal is to begin outsourcing of printing diplomas in the Fall Semester of 2013. Outsourcing the printing will raise potential for the diplomas to reach our graduates much faster than in the past. Additionally, the technology offered by outsourcing allows the creation of a higher quality diploma that can be authenticated and therefore more difficult to replicate.

Exempt/Non-Exempt Employee Status
Tami Grunow explained the "exempt/non-exempt" employee status terms and distributed information from the Fair Labor Standards Act.   Employees in the exempt job classifications are exempt from overtime. In contrast, employees in the non-exempt classification should not exceed over 40 hours a work week without an established course of action that would consist of compensation for time over 40 hours worked.   Contact the HR Office for more details or if there are any questions regarding exempt or non-exempt employee status.

Rich Media Textbook Initiative Update
Scott Garrison gave an update on the Rich Media Textbook Initiative and distributed information including an application form. This collaborative effort among faculty, FLITE, Media Production and the Faculty Center was created to assist with student debt associated with higher learning. The goal of this initiative is to develop an alternative to the traditional high cost of textbooks that support students in their achievement of learning outcomes of at least one high-enrollment course. There are many types of content that could be incorporated into alternatives for textbooks to support students in achieving course outcomes. Some examples include textual materials, images, video, podcasts, scholarly works and other learning objects available to students and faculty. It is anticipated that the Rich Media Textbook Initiative would begin in the summer of 2013.

Vacant Position Justifications
The following vacant positions were reviewed and upon the conclusion of discussion were approved for posting:
Digital Animation and Game Design (DAGD) F1XXXX new faculty position
Educational Counseling and Disabilities Services (ECDS) F74516 position

Student Success Indicators Discussion
Bill Potter led a discussion and distributed information on student debt and success. He discussed the new initiatives labeled Leadership for Educational Achievement, Persistence and Success (LEAPS) and Advancing

Student Success in STEM. These initiatives are offered by the Faculty Center (FCTL) staff and the goal is to create a collaborative, supportive environment for departments to identify one or more persistently challenging course(s), develop and implement an approach to improving success in the course(s) and evaluate results of the efforts.

Roundtable:

Kim Wilber discussed one-time equipment funding.

Respectfully submitted by Robin Hoisington