

# April 23, 2013 Deans' Council Meeting Minutes

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**Present:** Julie Coon for Matthew Adeyanju, Paul Blake, Steve Durst, Fritz Erickson, Scott Garrison, Don Green, Robin Hoisington, Michelle Johnston, Rick Kurtz, Robert Buckingham for David Damari, Bill Potter, Karen Strasser, Kim Wilber, JK Yates  
**Guests:** Jody Gardei and Joe Strohkirch, Technology Assistance Center (TAC)

## **Technology Assistance Center – Updated Equipment Status Report**

Jody Gardei and Joe Strohkirch presented detailed and updated information on the TAC equipment status report originally distributed at the March 26, 2013 Deans' Council meeting. The updated TAC report now includes data from each college. Their goal is to work closely with the colleges as TAC plans for classroom equipment upgrades. The deans were encouraged to review their classroom labs and needs in this area. Joe and Jody were thanked for their follow-up on the equipment report, and they expressed thanks to the deans for the opportunity to work closely together as they plan for classroom equipment upgrades. They also welcomed feedback from the deans.

## **Vacant Faculty Position Justification Review**

College of Engineering Technology vacant positions were reviewed and upon conclusion of discussions, these were approved as follows:

F11260 – Plastics Engineering Technology – approved to post now; however, future enrollments will be reviewed.

F11263 – Manufacturing Engineering Technology – approved to post.

F11025 – Welding Engineering Technology – approved to post.

## **University-wide Committee Service Reminder**

Fritz Erickson encouraged participation on university-wide committees and asked that those who are interested in service on a committee also be encouraged to participate.

## **Diversity Report/Strategic Planning Updates**

Fritz Erickson discussed the current Diversity Report from the Diversity and Inclusion Office, and encouraged Deans' Council members to give their feedback and suggestions on it. He also gave an update on this year's strategic planning processes. Major initiatives are being identified and ideas and suggestions are welcomed. A Planning Summit for the Deans' Council will be scheduled prior to the start of the new academic year.

## **Exempt/Non-Exempt Status Discussion/Annual Performance Review**

Michelle Johnston led a discussion on the exempt/non-exempt employee classifications. She also distributed information showing the FSU HR Website location that can be accessed for performance evaluation forms.

Respectfully submitted by Robin Hoisington