

# March 26, 2013 Deans' Council Meeting Notes

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**Present:** Matthew Adeyanju, Mindy Baumgartner, Paul Blake, Fritz Erickson, Scott Garrison, Don Green, Robin Hoisington, Bruce Morgan, Dave Nicol, Bill Potter, Kaen Strasser, JK Yates

## **Technology Services Equipment Status Report**

Jody Gardei and Joe Strohkirch from Technology Services were present to provide an update on the prioritizations and initiatives of the Technology Service's equipment report. Key academic rooms, including FLITE teaching spaces, were targeted for initial review. Rooms not academically fitted are targeted to be in the next reporting cycle. Ongoing maintenance and costs of out-of-warranty items (computers are generally warrantied for four years) are the responsibility of the academic areas. Jody and Joe will bring additional information to a future Deans' Council meeting. Joe will contact the deans to meet with personnel at the college/departmental level when possible.

Discussion turned to future technology, including the future use of laptops, future online needs and impending financial impact to students. Joe also discussed digital signage initiatives. He has been in contact with several digital signage vendors and needs to determine the level of support for this approach in order to draft an RFP and review licensing and per unit costs. Deans' Council members supported a centralized system. Joe will move forward with an RFP. Scott Garrison will forward digital signage information to the deans.

## **Minors on Campus**

VP Don Flickinger and Dean of Students Leroy Wright were present to discuss procedures and protocols regarding how to manage the risk of having minors present on campus. They discussed the importance of raising awareness when minors will be present on campus and distributed an example of a campus policy and discussed a checklist that could be used as a starting point.

## **Small Cap/Minor Cap Improvement Projects**

Fritz Erickson discussed a process for submitting items on a minor capital/small capital improvement project list. This process could be used regardless of where funding sources would be identified. Dave Nicol shared the benefits of submitting all needs at once instead of sporadically (i.e., submitting items together that could qualify for one-time funding, general equipment and/or minor cap projects, etc.) Should there be one list requested on an annual basis and regularly updated? Rick Kurtz shared that he appreciated the Small Capital Improvement Project Requests document, as it provides predictability in calendar format. Fritz shared the importance of a system that allowed flexibility. He will continue discussions on this proposal and thanked the Deans' Council members for their input.

## **Student Debt Discussion**

Paul Blake discussed current trends in the IT area that may affect student debt as they involve the shifting of student needs from textbooks to computer apps. He asked the deans to consider keeping this fact in mind as they review future requirements for student technology.

**Summer Enrollment Update**

Fritz Erickson led a discussion on enrollment and budgets and noted the need to develop strategies for summer enrollment including how to engage more student enrollment and activity in the summer. Future discussions will continue on this topic, and a group will convene to discuss and brainstorm summer initiatives regarding tuition.

**Internal Equity**

Fritz Erickson shared information on internal faculty and administrative equity processes.

**Advancement Update**

Fritz Erickson gave an update on advancement initiatives, and shared that he will be meeting with the FSU Advancement and Marketing team to discuss prioritization of advancement initiatives within Academic Affairs. Submit applicable initiatives to him.

**Round table**

Bruce Morgan was pleased to share that Dr. David Damari will soon be joining Ferris as the Dean of the College of Optometry.

Karen Strasser gave an update on student research awards and discussed plans for a symposium.

JK Yates gave an update on current initiatives in the College of Engineering Technology.

Scott Garrison gave an update on plans for temporary relocation of the public library. He was also happy to share that the recent author recognition event was a big success.

Matthew Adeyanju shared information on the Health Professions lab safety evaluation as well as the College's Health and Safety Day.

Paul Blake gave an update on the migration from Novell to Active Directory.

Respectfully submitted by Robin Hoisington