

Welcome to Ferris State University

New Faculty Orientation Week
August 14-18, 2017

Hosted by:

The Office of the Provost and Vice President for Academic Affairs, Human
Resources Department, and Faculty Center for Teaching and Learning

Monday | August 14, 2017 | University Center, Room 202A

- 7:30 Continental Breakfast
- 7:30-8:30 Finalize On-boarding Documents
Human Resources Staff
- 8:35-9:15 Welcoming Comments
Paul Blake, Provost and Vice President for Academic Affairs
- 9:15-10:30 Welcoming Remarks and Introductions
David Eisler, President
- 10:30-10:45 Break
- 10:45-11:45 Safety Training
Mike McKay, Director of Safety, Health, Environment & Risk
- 11:45-1 Lunch – ABG (Ferris’ benefit consulting group), Health Savings Accounts, Retirement, & Wellness
(Families, spouses, partners, and significant others are all welcomed!)
Human Resources Staff
- 12:30-2:15 Photos for ID Cards
- 1-1:15 Break
- 1:15-2:15 Healthcare plan breakout sessions (Spouses and partners included)
Human Resources Staff
- 2:15-3 Active Shooter Training
Public Safety Staff
- 3-3:15 Break
- 3:15-4:15 Anti-Harassment/Non-Discrimination at Ferris State University
Labor Relations/Equal Opportunity Staff, Governmental Relations & General Counsel
- 4:15-5 Passport to Success
Human Resources Staff

- 7:30 **Continental Breakfast**
- 7:30-8:15 **Technology Assistance Center (TAC) Support**
We invite you to work with TAC personnel to resolve any technology snafus or questions you may have.
- 8:30-9:15 **Building a Successful Community of Learners**
In this session, we'll provide an opportunity for you to learn how engagement assists in building community among students. You will be able to consider options for implementation in your classes.
Julie Rowan, Instructional Designer, Faculty Center for Teaching and Learning
- 9:15-9:30 **Break**
- 9:30-9:45 **Introductions: FCTL staff and faculty**
- 9:45-11:15 **Elements of a Learner-Centered Syllabus**
In this session, we'll provide an overview of the key elements that make up a syllabus. You will have time to work on your own syllabus, so please bring relevant materials.
Kemi Fadayomi, Faculty-in-Residence, Faculty Center for Teaching and Learning, and Professor of Biology
- 11:30-12:45 **Lunch and Conversations with Department Colleagues and Deans**
You will have the opportunity to interact with your Department Head, Chair or School Director, Dean, and one or more faculty colleagues to discuss aspects of the course you'll be teaching.
- 1-2 **The Students in My Classes**
You will be introduced to a panel of FSU students who will share their classroom experiences and respond to your questions.
- 2-2:30 **Debriefing Discussion of *The Students in My Classes***
- 2:30-2:45 **Break**
- 2:45-3:30 **ADA Awareness and Assistance from Educational Counseling and Disability Services (ECDS)**
Marie Yowitz, Educational Counselor, Interim Coordinator, and Associate Professor, ECDS
Julie Alexander, Educational Counselor, Associate Professor, ECDS

Afternoon Work Time and Dinner (please see page 4):

3:30-4:30

Syllabus Work Time

Members of FCTL will be available to assist in any ways we can. You are invited to use this time to work on your course syllabi. We know that Monday the 28th will be here in a heartbeat!

5-7

Dinner at Nawal's Mediterranean Grille

14253 Northland Drive

Big Rapids, MI 49307

231-598-9303

You and your families, partners, spouses, and significant others are all invited!

- 7:30 **Continental Breakfast**
- 7:30-8:30 **TAC Support**
We invite you to work with TAC personnel to resolve any technology snafus or questions you may have.
- 8:30-9:30 **Resources and Support for Research and Creative Works**
Thomas Dowling, Director, Office of Research and Sponsored Programs
Kara Eagle, Corporate and Foundation Grants Manager
Sean McCormick, Director of the Shimadzu Core Laboratory for Academic & Research Excellence
Maureen Wawsczyk, Academic Research Specialist, Office of Research and Sponsored Programs
- 9:30-9:45 **Break**
- 9:45-11:30 **Designing for Learning**
In this session, we will work through a curriculum design process for one of your courses.
Kemi Fadayomi, Faculty-in-Residence, Faculty Center for Teaching and Learning, and Professor of Biology
Todd Stanislav, Director, Faculty Center for Teaching and Learning
- 11:45-12:45 **Lunch**
- 1:00-2:30 **Creating a Truly Diverse University**
You will learn about the University's vision and efforts to be an institution where diversity, in its many forms, is understood, respected, and valued. Questions we'll consider will include:
- How do we create environments for student learning that are inclusive of and sensitive to a diverse student population?
 - How do we manage issues related to engaging students in discussion about issues of diversity?
 - How can we incorporate diversity into our courses?
- David Pilgrim, Vice President of Diversity and Inclusion*
- 2:30-2:45 **Break**
- 2:45-4:30 **Junior Faculty Fellows Program Showcase**
The Junior Faculty Fellows Program, now in its fourth year, aims to support Fellows in identifying and attaining goals for their teaching or scholarship, and in growing their relationships with the University community. During this Showcase, you will learn about the 2016-2017 Fellows' projects, and meet and interact with the Fellows.
- 5-7 **Dinner**
You and your families, partners, spouses, and significant others are all invited!

7:30 Continental Breakfast

7:30-8 TAC Support

8-9 Outlook E-mail and MyFSU

Andrew Peterson, Instructional Technologist, Faculty Center for Teaching and Learning

9-9:15 Break

9:15-11:45 Blackboard Basics

In this workshop, you will learn how to use Blackboard, the learning management system at FSU. Specific tools you will learn how to use include Announcements, Syllabus, Learning Modules, Calendar, Contacts, E-mail, and Messages. We will also explore the Grade Center, adding a course syllabus, and how to customize settings. Faculty teaching face-to-face courses must complete Blackboard Basic training in order to request Blackboard course shells.

Jackie Hughes, Coordinator of Instructional Technology, Faculty Center for Teaching and Learning
Andrew Peterson, Instructional Technologist, Faculty Center for Teaching and Learning

12-1:15 Lunch and Meetings with Faculty Union Representatives

The Ferris Faculty Association, FSU's tenure-track faculty union, will meet in **FLITE 133**.

The Ferris Non-tenure Track Faculty Organization will meet in **FLITE 135**.

FLITE 112 will also be available if you do not plan to attend one of the meetings with the union organizations.

Charles Bacon, President, Ferris Faculty Association

Mary Bacon, President, Ferris Non-tenure Track Faculty Association

1:30-3:15 Human Resources Orientation Benefits Follow-Up – FLITE 112

Afternoon Options:

3:30-4:30 Campus Driving Tour – Meet in FLITE 110

A student tour guide and FCTL staff will give a campus tour. We'll explore a few buildings such as the University Recreation Center, Interdisciplinary Resource Center (IRC, including the Center for Latin@ Studies and the Office for International Education), the Academic Support Center, and a residence hall.

3:30-4:30 Walking Tour of Select Classrooms – Meet in FLITE 108

This tour will give you an opportunity to visit classrooms in which you may teach and allow you to explore the technology available in the rooms. Prior sign-up is encouraged in order to identify which classrooms to visit.

8 **Continental Breakfast**

8:30-9:15 **Resources and Support for Student Success**

Dean, Retention and Student Success

David Marquard, Director, FSU Writing Center and Assistant Professor, Department of English, Literature, and World Languages

9:15-10:30 **Introduction and Welcome to FLITE and its Building Partners**

You will tour FLITE and the offices of its Building Partners. You will also learn about the services and opportunities that are available, and meet your library liaison.

Scott Garrison, Dean of FLITE

FLITE Faculty and Staff

FLITE Building Partners: FCTL, Jim Crow Museum, Media Production, Office of Multicultural Student Services (OMSS), Office of Research and Sponsored Programs

10:45-11:45 **Insights from New Faculty**

In this session, you will engage with faculty who have just completed their first year of teaching at FSU. They will share their experiences and respond to your questions.

12-1:30 **Lunch, an Invitation, and an Evaluation of New Faculty Orientation Week**

We will share information about the New Faculty Transition Program. We will also seek your input about what has worked well and not so well this week.

FCTL Staff

Afternoon Options:

1:45-4:30 **One-on-One Assistance from Human Resources staff (By Appointment)**

1:45-4:15 **Blackboard Collaboration Tools – FLITE 112**

This workshop is required for faculty who teach a blended or fully online course. It highlights some of the Blackboard collaboration tools that have the potential to enhance student learning. Participants will learn how to use groups, discussion boards, journals, blogs, wikis, and other collaboration tools. Participants will also learn how to create and use rubrics. Faculty teaching blended or fully online courses must complete both the Blackboard Basics training and this training in order to request Blackboard course shells.

Jackie Hughes, Coordinator of Instructional Technology, Faculty Center for Teaching and Learning

Andrew Peterson, Instructional Technologist, Faculty Center for Teaching and Learning

1:45-2:45 **Tour of the Ferris Museum of Sexist Objects – Meet outside UCB 202A**

Tracy Busch, Associate Professor of Humanities

1:45-2:45 **Tour of the Jim Crow Museum of Racist Memorabilia – Meet outside UCB 202A**

Lisa Kemmis, Museum Assistant

Diane Cleland, Museum Docent